


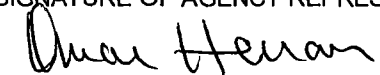
WAM

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1 FROM (Agency or establishment) FEDERAL BUREAU OF PRISONS	
2 MAJOR SUBDIVISION CENTRAL OFFICE / BOP-Wide	
3. MINOR SUBDIVISION (SEE ATTACHED) BOP/UNICOR	
4. NAME OF PERSON WITH WHOM TO CONFER  OMAR HERRAN	5. TELEPHONE  (202) 514 - 2254

<b>LEAVE BLANK (NARA use only)</b>	
JOB NUMBER 101-129-09-32	
DATE RECEIVED 9/28/09	
<b>NOTIFICATION TO AGENCY</b>	
In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
DATE Jul 2010	ARCHIVIST OF THE UNITED STATES 

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;       is attached; or       has been requested.

DATE 9/24/09	SIGNATURE OF AGENCY REPRESENTATIVE 	TITLE CHIEF, INFORMATION MANAGEMENT OFFICE
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7. ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	(SEE ATTACHED)		

## eRecords - Work Assignment Manager (WAM) Final Draft

Authority: N1-129-09-xx	Existing Authority(ies):	Approved:
Major Sub. BOP-ALL	Physical Medium: Media Neutral	
Minor Sub. INST (Food Services/UNICOR)	Location: BOP-ALL	
Item Name: <b>Work Assignment Manager (WAM)</b>		

### Federal Bureau of Prisons: Record Group 129

#### Background:

The Work Assignment Manager (WAM) application was development around 2002, at a local BOP facility (Mr. Charles Smith - FCI Manchester). The system consists of a client-based application using MS Access RDBMS. The purpose of the program is to manage and track large inmate detail work assignments, including scheduling and pay sheet information. Printed reports are used to track inmate assignment, location, and to process daily inmate control counts. The system is currently used by some Food Services, UNICOR, and Recreation departments. The inmate pay sheet report generated by this system is used to enter inmate pay information in the TRUFACS (N1-129-05-07) system (currently a manual process).

**1. Work Assignment Manager - DATA** - Consists of inmate-related information including inmate name register number, housing unit assignment, work schedule, projected call-out, control count schedule, work detail and location assignment, salary level, hours worked, and housing unit location, among other related inmate work roster and detail assignment data.

**Disposition:** Temporary. Destroy 30 days after date of entry and verification.

[2009-09-04: Operational Update Note: Input and Output for Item 1 is covered by GRS and can be deleted when successfully entered (Input-GRS 20), and when no longer needed (Output-GRS 20/24)].