**REQUEST FOR RECORDS DISPOSITION AUTHORITY**

(See Instructions on reverse)

**TO** GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   Department of Justice
   Bureau of Prisons
   3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
   [Signature]

5. TELEPHONE EXT
   [Number]

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _______ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

   GAO concurrence [ ] is attached, or [ ] is unnecessary

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**ITEM NO** | **DESCRIPTION OF ITEM** (With Inclusive Dates or Retention Periods) | **SUPERSEDED JOB CITATION** | **ACTION TAKEN** (NARS USE ONLY)
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1. Case files relating to inmates confined in state and local institutions, 1961-68, arranged alphabetically by name of inmate and consisting of correspondence, occasional classification summaries and presentence reports, and a few FBI reports. WNRC Acc. No. 129-71A2154, Boxes 1-18.

Approximately 50 percent of these files relate to the designation of institutions for confinement of D.C. prisoners, nearly all of whom were routinely assigned to Lorton and Occoquan under jurisdiction of the D.C. Department of Corrections. Another 30 percent of the files consist solely of notifications from U.S. Marshals and U.S. Probation Officers of the assignment of persons convicted of Federal offenses to state and local institutions for service of sentences. Perhaps 10 percent of the files cover requests by prisoners for transfers from state and local institutions to Federal penal facilities (nearly all such requests were turned aside). About five percent of the files consist solely of FBI reports of the outcome of legal proceedings involving Federal prisoners prosecuted for escaping from state and local custody.