


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-129-94-4	DATE RECEIVED 7-14-94
1 FROM (Agency or establishment) Federal Bureau of Prisons		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Information, Policy, and Public Affairs Division		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Office of Archives			
4 NAME OF PERSON WITH WHOM TO CONFER John W. Roberts Chief, Office of Archives	5 TELEPHONE (202) 307-2934	DATE 7-23-99 4-27-99	ARCHIVIST OF THE UNITED STATES Withdrawn

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 7/7/94	SIGNATURE OF AGENCY REPRESENTATIVE 	TITLE John W. Roberts Chief, Office of Archives
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<p><u>RG 129, Records of the Federal Bureau of Prisons</u></p> <p><u>OFFICE OF RESEARCH AND EVALUATION</u></p> <p><u>Research Subject Files</u></p> <p>Arranged alphabetically. Research data, background papers, surveys, statistical tables, drafts, correspondence, and general work papers relating to the preparation of reports and studies issued by the Office of Research and Evaluation. Subjects include unit management, drug treatment, food service, halfway houses, employees' job satisfaction, inmate management, inmate misconduct, inmate programs, parole, homicides, and inmate furloughs.</p> <p>PERMANENT. Cut off after 5 years. Transfer to NARA when 15 years old.</p>		
2.	<p><u>Quarterly and Annual Reports of Office of Research</u></p> <p>Arranged chronologically. Status reports on projects being conducted by Office of Research and Evaluation. These reports are purely administrative. They show work loads and progress toward goals, but contain little</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

JOB NUMBER

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7
ITEM
NO

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item 2, continued:

or no substantive information. These operational reports should not be confused with the actual research reports issued by the Office of Research and Evaluation. They are a completely separate series that have been scheduled as permanent under N1-129-91-1.

NON-PERMANENT. Destroy when 5 years old or when no longer needed for administrative purposes, whichever is later.

Withdrawn

July 29, 1999