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| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse) | | LEAVE BLANK (NARA use only) | |
| TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER | 01-129-11-5 |
| 1 FROM (Agency or establishment) FEDERAL BUREAU OF PRISONS | | DATE RECEIVED | 10-29-98 |
| 2 MAJOR SUBDIVISION INFORMATION, POLICY, & PUBLIC AFFAIRS DIVISION | | NOTIFICATION TO AGENCY | |
| 3 MINOR SUBDIVISION COMMUNICATIONS & ARCHIVES SECTION | | In accordance with the provisions of 44 U.S.C. 3303a the disposition request including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 | |
| 4 NAME OF PERSON WITH WHOM TO CONFER | 5 TELEPHONE | DATE | ARCHIVIST OF THE UNITED STATES |
| John W. Roberts | 202-307-3163 | 11-29-99 | WITHDRAWN |

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

| | | |
|---------|-----------------------------------------------------------------------------------|-----------------------------------------------------|
| DATE | SIGNATURE OF AGENCY REPRESENTATIVE | TITLE |
| 1/31/96 |  | John W. Roberts, Chief Communications & Archives |

| 7 ITEM NO | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------------------|
| 1. | <p>RG 129 RECORDS OF THE FEDERAL BUREAU OF PRISONS</p> <p>Records Relating to the U.S. Penitentiary at Leavenworth, KS</p> <p>WARDENS' CORRESPONDENCE (ca. 1900-1920)</p> <p>Arranged chronologically. Press copies of letters sent by Wardens at USP Leavenworth on matters relating to inmates, institutional operations, construction of the institution, and institution programs and policies. Some original incoming correspondence is also included.</p> <p>DISPOSITION: PERMANENT. Transfer to National Archives (Kansas City branch) immediately.</p> | | |
| 2. | <p>NEW ERA (1917-1951)</p> <p>Arranged chronologically. Copies of newspaper produced by inmates at USP Leavenworth.</p> <p>DISPOSITION: PERMANENT. Transfer to National Archives (Kansas City branch) immediately.</p> | | |

Withdrawn
11/29/99

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

JOB NUMBER

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|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------------------|
| | <p>COUNT BOOKS, 1909-39 institution Arranged by XXXXXX (i.e.. USP Leavenworth or Leavenworth Annex). and thereunder chronologically. Daily reports on prison population, listing names of incoming inmates. Count Books for the Leavenworth Annex may contain the most complete listing available of inmates incarcerated at that institution.</p> <p>DISPOSITION: PERMANENT. Transfer immediately to National Archives (Kansas City branch).</p> <p>INCIDENT REPORTS (ca., 1950s to 1970s) Arranged chronologically. Files containing reports on incidents of inmate misconduct (assaults, escape attempts, etc.) at USP Leavenworth during the 1950s and 1960s, and one notebook containing a report on a disturbance that occurred in 1973.</p> <p>DISPOSITION: PERMANENT. Transfer to National Archives (Kansas City branch) immediately.</p> <p>JOB HISTORY CARDS (pre-1970) Arranged chronologically. Index cards containing names of all employees at USP Leavenworth, dates of service, and nature of assignment.</p> <p>DISPOSITION: PERMANENT. Transfer to National Archives (Kansas City branch) immediately.</p> <p>ANNUAL REPORTS (1906-1959, with gaps) Arranged chronologically. Annual Reports to Attorney General from Warden of USP Leavenworth (1906-29). Annual Reports of the Director of the Federal Bureau of Prisons, entitled either FEDERAL OFFENDERS or FEDERAL PRISONS (1932-59, with gaps).</p> <p>DISPOSITION: PERMANENT. Transfer to National Archives (Kansas City branch) immediately.</p> <p>BUSINESS OFFICE LEDGERS (pre-1930) Arranged chronologically. Ledgers containing entries showing official expenditures by USP Leavenworth for food, office supplies, building materials, and other items.</p> <p>DISPOSITION: NON PERMANENT. Destroy when no longer needed.</p> | | |