

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	N1-131-86-23
DATE RECEIVED	MAR 5 1987
NOTIFICATION TO AGENCY	
in accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
6-3-87 Date	<i>Frank A. Burke</i> Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)  
Department of Justice

2 MAJOR SUBDIVISION  
Civil Division

3 MINOR SUBDIVISION  
Foreign Litigation Section

4 NAME OF PERSON WITH WHOM TO CONFER  
Robert Yahn

5 TEL EXT  
724-6043

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 5 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

- A Request for immediate disposal
- B Request for disposal after a specified period of time or request for permanent retention

C DATE <u>13-02-87</u>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard W. Berglind</i> Bernard W. Berglind	E TITLE Assistant Chief, Records Management Section/GSS/OPA/JMD
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	Records of the Office of Alien Property-Philippine Alien Property Administration  Vouchers 1948-1964 17 cubic feet  Expense vouchers, journal vouchers, payroll vouchers, U.S. Treasury vouchers, pesco vouchers, operating fund vouchers, principal fund vouchers, and other vouchers. Arranged by type of voucher and thereunder by date.  Disposition: Destroy Immediately  WNRC Accessions: 131-67Q0010 Boxes 198-199, 200(part), 201(part) 202 131-61R0444 Boxes 1226-1238, 1239(part)		
2.	Ledgers 1945-1964 5 cubic feet  Closed accounting ledgers, vestee account ledger, subsidiary ledgers, sub ledgers, vested property ledgers, and other ledgers. Arranged by type of ledger and thereunder by date or by a numerical scheme.		

*destroy*

*destroy*

Disposition: Destroy Immediately

WNRC Accession: 131-67Q0010 Boxes 203-206, 208, 209(part),

3. Cancelled Checks 1947-1951 3 cubic feet

*destroy*  
Cancelled U.S. Treasury checks and cancelled Philippine Alien Property Administration checks drawn on several banks. Arranged by type of check and thereunder by date.

Disposition: Destroy Immediately

WNRC Accession: 131-61R0444 Boxes 1239(part), 1240-1241, 1242(part)

4. Statements and Reconciliations 1952-1964 1 cubic foot

*destroy*  
Philippine bank statements, Philippine bank reconciliations, U.S. Treasury bank statements, reconciliations of checking account with the Treasurer of the U.S., and other statement and reconciliation records. Arranged by type of reconciliation or statement and thereunder by date.

Disposition: Destroy Immediately

WNRC Accession: 131-67Q0010 Boxes 200(part), 201(part)

5. Miscellaneous Financial Correspondence 1945-1964 6 inches

*destroy*  
Correspondence pertaining to various Philippine Alien Property Administration financial activities. Arranged chronologically.

Disposition: Destroy Immediately

WNRC Accession: 131-67Q0010 Boxes 201(part) and 207(part)

6. Miscellaneous Accounting Records 1945-1955 1 cubic foot

*destroy*  
Correspondence, memoranda, lists, working papers, and other records relating various accounting activities of the Philippine Alien Property Administration and the Philippine Office of the Office of Alien Property. Unarranged.

Disposition: Destroy Immediately

WNRC Accession: 131-61JJ109 Box 68

7. Final Report of the Philippine Office 1951-1957 1 inch

*retain*  
Typescript copy of the final report of the Philippine Office of the Office of Alien Property, covering the period July 1, 1951 to June 30, 1957. Among the topics covered by the report of the management and liquidation of vested properties; litigation; claims;

joint debt claims progress; fiscal matters; transfers of property and cash to the Republic of the Philippines; and relations with the American Embassy, the Philippine Government, and American military forces.

Disposition: Permanent. Offer to the National Archives and Records Service in ~~1985~~, <sup>1987</sup>.

WNRC Accession: 131-67Q0010 Box 200(part)

~~8. Philippine Office Progress Report 1951-1955 1 inch~~

*Done*  
Typescript copy of the progress report of the Philippine Office of the Office of Alien Property, covering the period July 1, 1951 to March 31, 1955. Similar to final report in item 7.

Disposition: Destroy Immediately

WITHDRAWN

~~WNRC Accession: 131-67Q0010 Box 200(part)~~

9. Summary Report of Financial Transactions 1947-1951 1 inch

*Done*  
Typescript copy of an independent auditors report of the financial transactions of the Philippine Alien Property Administration, from its inception in January 8, 1947 to its termination on June 29, 1951, pursuant to Executive Order 10254, dated June 15, 1951.

Disposition: Permanent. Offer to the National Archives and Records Service in ~~1985~~, <sup>1987</sup>.

WNRC Accession: 131-67Q0010 Box 200(part)

10. Audit Reports 1948-1954 2 inches

*Done*  
Audit reports of the financial activities of the Philippine Alien Property Administration for the period 1948-1951 and of the Philippine Office of the Office of Alien Property for 1954. Arranged chronologically by year.

Disposition: Permanent. Offer to the National Archives and Records Service in ~~1985~~, <sup>1987</sup>.

WNRC Accession: 131-67Q0010 Box 200(part)

11. Annual Report 1947 1 inch

~~Done~~  
*Destroy*  
Published Annual Report of the Philippine Alien Property Administration for FY 47. Non-Record. Record copy in the Printed Archives Branch, Office of the National Archives.

Disposition: Destroy Immediately

WNRC Accession: 131-67Q0010 Box 200(part)

12. Final Report 1951 1 inch

*Destroy*  
Published Final Report of the Philippine Alien Property Administration, as of June 29, 1951. Non-Record. Record copy in the Printed Archives Branch, Office of the National Archives.

Disposition: Destroy Immediately

WNRC Accession: 131-67Q0010 Box 200(part)

~~13. Transfer Case Files 1949-1956 4 cubic feet~~

*Done*  
Case files consisting of correspondence, memoranda, and other records documenting the transfer of property to the Republic of the Philippines. Arranged by vesting order number.

~~Disposition: Destroy Immediately~~

WITHDRAWN

~~WNRC Accession: 131-61H0109 Boxes 51(part), 52-54~~

14. Requests for Transfer 1947-1950 4 inches

*Destroy*  
Copies of requests made by the Republic of the Philippines to the American embassy for the return of vested properties. Arranged Chronologically.

Disposition: Destroy Immediately

WNRC Accession: 131-61H0109 Box 56(part)

15. Transfer Policy File 1952 2 inches

*Done*  
Correspondence, memoranda, lists, and other records pertaining to Philippine Office of the Office of Alien Property policy of transferring vested properties to the Philippine government. Arranged chronologically.

Disposition: Permanent. Offer to the National Archives and Records Service in 1985, 1987.

WNRC Acc3ssion: 131-61H0109

16. Transfer Agreements and Certificates 1946-1955 6 inches

*Done*  
Copies of documents transferring vested properties to the Philippine Government. Arranged chronologically.

Disposition: Permanent. Offer to the National Archives and Records Service in ~~1985~~,<sup>1987</sup>.

WNRC Accession: 131-61H0109

17. Subject File 1945-1952 1 cubic foot

Correspondence, memoranda, lists, and other records pertaining to Philippine property activities of the Philippine Alien Property Administration, the Enemy Property Custodian, and the Philippine Office of the Office of Alien Property.

*Done*

Disposition: Permanent. Offer to the National Archives and Records Service in ~~1985~~,<sup>1987</sup>.

WNRC Accession: 131-61H0109 Boxes 55, 56(part)

18. Litigative Case Files 1946-1956 10 cubic feet

Case files consisting of correspondence, memoranda, transcripts of Vested Property Claims Committee hearings, copies of court decisions, and other records relating to judicial proceedings in various Philippine courts, including the Court of Appeals and Supreme Court. Arranged alphabetically by name of plaintiff.

*Done*

Disposition: Permanent. Offer to the National Archives and Records Service in ~~1985~~,<sup>1987</sup>.

WNRC Accession: 131-67J0109 Boxes 58-67