

INACTIVE - ALL ITEMS SUPERSEDED

Request for Records Disposition Authority

Records Schedule Number DAA-0170-2015-0001
Schedule Status Modified Approved Version

Agency or Establishment Drug Enforcement Administration
Record Group / Scheduling Group Records of the Drug Enforcement Administration
Records Schedule applies to Agency-wide
Schedule Subject Training Media Files.
Internal agency concurrences will be provided No

Background Information These files relate to planning, conducting, supervising, and evaluating the DEA drug/narcotic enforcement program training.

Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 1 | 0 | 1 | 0 |

GAO Approval

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Outline of Records Schedule Items for DAA-0170-2015-0001

| Sequence Number | |
|-----------------|---|
| 1 | Training Media Files. |
| 1.1 | Training Media Files Disposition Authority Number: DAA-0170-2015-0001-0001 |

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Records Schedule Items

| Sequence Number | | | | | |
|-----------------|--|-----------------|--------------|------------|--------|
| 1 | <p>Training Media Files. These files relate to planning, conducting, supervising and evaluating the DEA drug/narcotic enforcement program training</p> | | | | |
| 1.1 | <p>Training Media Files</p> <p>Disposition Authority Number DAA-0170-2015-0001-0001</p> <p>Documents accumulated by activities engaged in training operations, particularly in the conduct of training. Included are training schedules, programs, lesson plans, and similar or related documents.</p> <p>Final Disposition Temporary</p> <p>Item Status Inactive</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <table border="1"><thead><tr><th>Manual Citation</th><th>Manual Title</th></tr></thead><tbody><tr><td>DFN 801-07</td><td>DEARIS</td></tr></tbody></table> <p>GRS or Superseded Authority Citation NC1-170-77-1</p> <p>Inactive Status Explanation This item is inactive because it was superseded by New Disposition Authority Number: DAA-0060-2017-0009-0001 New Disposition Authority Number: DAA-0060-2017-0009-0002</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Fiscal year</p> <p>Retention Period Destroy 7 year(s) after end of fiscal year</p> <p>Additional Information</p> <p>GAO Approval Not Required</p> | Manual Citation | Manual Title | DFN 801-07 | DEARIS |
| Manual Citation | Manual Title | | | | |
| DFN 801-07 | DEARIS | | | | |

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0170-2015-0001

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

| Date | Action | By | Title | Organization |
|------------|------------------------|---------------------|---|--|
| 04/01/2015 | Return to Submitter | Janet Gardner | Chief, records Management Unit | Drug Enforcement Administration - Records Management Unit |
| 04/01/2015 | Certify | Janet Gardner | Chief, records Management Unit | Drug Enforcement Administration - Records Management Unit |
| 05/15/2015 | Submit for Concurrence | Elizabeth Greenberg | Appraiser | National Archives and Records Administration - Records Management Services |
| 05/19/2015 | Concur | Margaret Hawkins | Director of Records Management Services | National Records Management Program - ACNR Records Management Services |
| 05/19/2015 | Concur | Laurence Brewer | Director, National Records Management Program | National Archives and Records Administration - National Records Management Program |
| 05/21/2015 | Approve | David Ferriero | Archivist of the United States | Office of the Archivist - Office of the Archivist |

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