

REQUEST FOR RECORDS DISPOSITION AUTHORITY	71-170-00-2
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To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) College Park, MD 20740	DATE RECEIVED 6/6/2000
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1 FROM (Agency or establishment) DRUG ENFORCEMENT ADMINISTRATION	<p style="text-align: center;">NOTIFICATION TO AGENCY</p> <p>In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10</p>
2 MAJOR SUBDIVISION HAZARDOUS WASTE DISPOSAL UNIT	
3 MINOR SUBDIVISION	

4 NAME OF PERSON WITH WHOM TO CONFER ROLF HILL	5 TELEPHONE 202 307-8848	DATE 3-12-01	ARCHIVIST OF THE UNITED STATES. <i>John W. Carl</i>
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6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,

is not required, is attached, or has been requested

DATE MAY 5, 2000	SIGNATURE OF AGENCY REPRESENTATIVE <i>James L. Greene</i> JAMES L. GREENE	TITLE RECORDS OFFICER 202 307-7712
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7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p>OFFICIAL RECORDS OF HAZARDOUS WASTE DISPOSAL UNIT</p> <p>These files relate to DEA's efforts to protect public health through a program for the clean-up and disposal of hazardous waste produced by illegal drug laboratories</p> <p>Description Item and Proposed Disposition</p> <p><u>File No 920-03</u></p> <p><u>Hazardous Waste Task Management Files</u> Documents relating to plans and decisions by DEA and the contractors concerning the clean-up of hazardous waste sites for which DEA assumes responsibility Included are correspondence between DEA Headquarters, DEA field offices, and other federal agencies, instructions to the contractors, contractor produced documents such as invoices, manifests, packing lists, and quarterly reports, and field office</p> <p style="text-align: right;"><i>Agency records, records, NR</i></p>		

produced documents such as delivery orders, teletypes, required reports, and supporting documentation.

Disposition: a. Office performing DEA-wide staff Responsibility. (1) Record copy (paper records).

Temporary: Retire to off site storage when 5 years old Destroy when 75 years old. b. Other Headquarters and field offices: Temporary: Destroy when 5 years old. c Contractor copy Temporary: Destroy when 3 years old. d Electronic copy. Temporary: Destroy after record copy has been produced