

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) Department of Justice	
2. MAJOR SUBDIVISION Drug Enforcement Administration	
3. MINOR SUBDIVISION Special Operations Division	
4. NAME OF PERSON WITH WHOM TO CONFER Patricia Madaris	5. TELEPHONE 703-488-4522

<b>LEAVE BLANK (NARA use only)</b>	
JOB NUMBER <i>NI-170-04-10</i>	
DATE RECEIVED <i>Sept. 22, 2004</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE <i>1-3-05</i>	ARCHIVIST OF THE UNITED STATES <i>J. W. Carl</i>

6. AGENCY CERTIFICATION		
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE <i>09-14-2004</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Sandra Liddell</i> sandra Liddell	TITLE Management Analyst, SARR

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	DFN: 601-37 - Original Electronic Surveillance Media		
<i>cc Agency, NR, NWMWA, NWCS, NWCTC</i>			

**DFN: 601-37**  
**Original Electronic Surveillance Media**

**Identifying Information:**

Description: Electronic media maintained by offices of the Drug Enforcement Administration (DEA) are the products of a variety of audio, video, and other electronic technology. The Wire surveillance media addressed in this document are produced under the direction of DOJ/DEA, in accordance with statutory, regulatory and other official policy requirements including, but not limited to the following:

1. Consent of one party, Title 18, United States Code (USC), Section 2511(c) consensual monitoring;
2. Court order issued in accordance with Title 18, USC, Section 2518 (other wise known as "Title III);
3. Court order issued in accordance with Rule 41(b) of the Federal Rules of Criminal Procedure and the All Writs Act Title 28, USC Section 1651; and
4. Attorney General Guidelines for Procedures for Lawful Warrantless Interceptions of Verbal Communications"

**Specific Restrictions:** Highly sensitive law enforcement information

**Privacy Act:** All records relating to Electronic Surveillance media are subject to privacy act issues.

**Vital Record:** Yes.

**Specific Legal Requirements:** Controlled Substances Act (CSA) Title II of the Comprehensive Drug Abuse Prevention and Control Act of 1970 (CSA), 21 U.S.C. 801.

**Disposition Information:**

1. Electronic medium (i.e. analog audio and video cassettes, compact disks, and digital audio and video storage medium regardless of format) with or without sound generated during an investigation and authorized by court order or other appropriate authorizing official. In addition other examples of electronic medium include Technical Investigative Equipment, Radio Communications Equipment, Communications Security (COMSEC) Equipment, and Special technical Equipment.

**Temporary:**

**Retain** media and related control documents *10 years from the date of the court order* sealing the evidence.

**Destroy** when there is no longer an agency or court interest in the media, and after securing any necessary authorization for destruction from a court of competent jurisdiction.

2. Electronic medium (i.e. analog audio and videocassettes, compact disks, and digital audio and video storage medium regardless of format) generated pursuant to consent of at least one of the participants.

**Temporary:**

**Retain** media and related control documents *10 years from the date of the court order* sealing the evidence.

**Destroy** when there is no longer an agency or court interest in the media, and after securing any necessary authorization for destruction from a court of competent jurisdiction.

3. Electronic medium (i.e. analog audio and video cassettes, compact disks, and digital audio and video storage medium regardless of format) without sound authorized by the Special Agent in Charge or other appropriate authorizing official.

**Temporary:**

**Retain** media and related control documents *10 years from the date of the court order* sealing the evidence.

**Destroy** when there is no longer an agency or court interest in the media, and after securing any necessary authorization for destruction from a court of competent jurisdiction.