

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-170-79-01

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by NC1-170-81-02, item 601-09

Date Reported: 06/28/2021

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Rec'd NCO 2024/1/14

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	HCL-170-79-1
DATE RECEIVED	9/20/79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	OCT 1 1979 <i>acting</i> <i>James E O'Neill</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Drug Enforcement Administration

2. MAJOR SUBDIVISION
Management Analysis Division

3. MINOR SUBDIVISION
Records Management Section

4. NAME OF PERSON WITH WHOM TO CONFER
James L. Greene

5. TEL. EXT. **633-1130**

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 15 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE Sep 20, 79	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>James L. Greene</i>	E. TITLE Records Officer	
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO.
1.	<p>Currently, there are 2,000,000 hard copies of DEA Form 9. As of April 1979, additional hard copies of DEA Form 9 were not being replaced. The inclusive years for the records are 1915 through 1979.</p> <p>The hard copy of DEA Form 9 will be microfilmed in alphabetical sequence by name. Microfilming of DEA Form 9 is a one-time project since additional copies of DEA Form 9 will not be created.</p> <p>a. Disposition of hard copy: Destroy hard copy after microfilm has been verified for completeness and accuracy.</p> <p>b. Disposition of Microfilm: Destroy in May 2034 (i.e., 55 years from April 1979).</p> <p>This certifies that the records described on this form will be microfilmed in accordance with the standards set forth in 41 CFR 101-11.506.</p>		2 items

*Copy to
NWG,
AA F-215,
Agency
10-30-79.
SE*