

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO. *NI-20491-2*

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED *7-30-91*

1. FROM (Agency or establishment)
Department of Justice

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION
Office of the Pardon Attorney

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Raymond P. Theim
Raymond P. Theim

5. TELEPHONE EXT.
616-6070

DATE
3-20-92

ARCHIVIST OF THE UNITED STATES
~~WITHDRAWN~~

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE <i>07-29-91</i>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard W. Berglund</i> Bernard W. Berglund	D. TITLE OBD Records Liaison, Systems Policy Staff, Justice Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1.	<p style="text-align: center;"><u>Record Group 204</u></p> <p>Ledgers of "Record of Pardon Cases". Bound volumes numbered 40 through 78, dating from 1923 to 1958. Ledgers include name, district, offense, date of sentence, type of sentence, date petition filed, final action, etc. Total volume: 13 cubic feet.</p> <p><u>Disposition:</u> PERMANENT. Transfer immediately to the National Archives and Records Administration.</p>		WITHDRAWN