

BWB

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO <i>NI-423-88-1</i>	DATE RECEIVED <i>1-14-88</i>
1. FROM (Agency or establishment) U.S. Department of Justice		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Office of Justice Programs		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Bureau of Justice Statistics			
4. NAME OF PERSON WITH WHOM TO CONFER <i>L.A. Greenfeld</i> Lawrence A. Greenfeld	5. TELEPHONE EXT 724-7755	DATE <i>1/21/88</i>	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE <i>1/13/88</i>	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Paula M. Padgett</i>	D TITLE Printing and Records Management Officer		
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>		9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p align="center"><u>BUREAU OF JUSTICE STATISTICS</u></p> <p>The Bureau of Justice Statistics (BJS) collects and reports on statistics that describe all aspects of the justice system. Attendant to those functions, BJS administers contracts with individuals and organizations that process records provided by local or State agencies. As grant administrator BJS assumes control of the official records, and of the computer tapes on which they are stored, when a contractor defaults on the agreement. The records represent individual-level data on parolees collected by the National Council on Crime and Delinquency from each participating State in the Uniform Parole Reporting Program. There are two forms per parolee: an <u>entry form</u> for those discharged from prisons and placed under parole supervision; and, a <u>follow-up form</u> to maintain information on the status of each parolee after entering supervision, form UPR 2 (FU) OMB No. 1121-0065. These records were used for statistical purposes to describe entering parolees each year and to assess their performance while under supervision. This series is no longer maintained in this form and the continued archival of these records is no longer required. The government contractor who collected these data has been terminated and is no longer conducting this statistical collection for the U.S. Government. Final reports for this series were:</p> <ul style="list-style-type: none"> o Characteristics of Persons Entering Parole During 1978 and 1979. o Characteristics of Persons Entering Parole, 1980 and 1981. 		<p>All changes to this proposed schedule have been approved by:</p> <p><i>Paula Padgett</i> NARA Appraiser date <i>7/12/88</i></p>	<p><i>* Paula M. Padgett</i> DOJ Records Officer date <i>07-13-88</i></p> <p>*Changes discussed & approved, Paula Padgett, OJP, 07-13-88.</p>

Copies sent to agency
[Signature]

7/22/88

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION		JOB NO	PAGE 2 OF 2
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p>Entry form and follow-up OMB No. 1121-0065 included data such as name, date of birth, state case ID number, date of parole entry, agency paroling, agency receiving, FBI number, sex, education, race/ethnicity, type of release, condition of release, parole/reparole, minimum eligible parole data, minimum eligible release date, maximum eligible release date, type of admission, date of most recent admission, date of original admission offense 1, offense 2, offense 3, county of commitment, and net time.</p> <p>Disposition: Destroy after information on data base been verified. ^{immediately.}</p>		
2.	<p>Carbon record prepared to report a person's release from parole. The record included incarceration data, name, date of birth, state case ID number, date of parole entry, as well as an identifying number. The record's were collected, recorded, and counted after the parolee's cases were closed by the revelant state agencies. The parole carbon record has no function other than a statistical one.</p> <p>Disposition: Destroy after information on data base been verified. ^{immediately.}</p>		
3.	<p>Date Base: The elements of the Offender-Based State Correctional Information System (OBSCIS), data base reporting are: Name, date of birth, State case ID number, date of parole entry, agency paroling, agency receiving, FBI number, sex, education, race/ethnicity, type of release, condition of release, parole/reparole, minimum eligible parole date, minimum eligible release date, maximum eligible release date, type of admission, date of most recent admission, date of original admission offense 1, offense 2, offense 3, county of commitment, and net time.</p> <p>This certifies that relevant records described on this form have been entered on computer tape. When the digitized record has been verified for clearness, completeness and accuracy, then destroy the original records.</p> <p>Volume: Three 2400 ft. tapes, and 1-1200 ft tape Dates: Jan. 1978 – Dec. 1982 1965-1980.</p> <p>Disposition: <u>Permanent</u>. Transfer immediately a magnetic tape copy, with available documentation, of OBSCIS data base to NARA, in accordance with 36 CFR 1228.188.</p>		