

## Request for Records Disposition Authority

Records Schedule Number DAA-0436-2014-0001  
Schedule Status Approved

Agency or Establishment Bureau of Alcohol, Tobacco, Firearms, and Explosives  
Record Group / Scheduling Group Records of the Bureau of Alcohol, Tobacco, Firearms, and Explosives  
Records Schedule applies to Major Subdivision  
Major Subdivision Office of the Chief Counsel  
Schedule Subject Waco Historical Records Collection  
Internal agency concurrences will be provided No

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0436-2014-0001

Sequence Number
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1
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<b>Waco Historical Records Collection</b> <b>Disposition Authority Number: DAA-0436-2014-0001-0001</b>
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## Records Schedule Items

Sequence Number																	
1	<p data-bbox="373 427 860 459"><b>Waco Historical Records Collection</b></p> <p data-bbox="373 480 1163 512">Disposition Authority Number      <b>DAA-0436-2014-0001-0001</b></p> <p data-bbox="373 534 1511 1012">Records pertaining to the investigation of the Branch Davidians, incident management and response, congressional hearings, and various criminal and civil proceeding records prepared and collected by the Office of Chief Counsel and other offices of ATF. Included are law enforcement investigative records, police reports, documentation such as photographs and sketches concerning evidence, records documenting multi-agency coordination, supply inventories, evidence collection records, surveillance records, and collected documentation of the incident, i.e., media films, photographs and audio recordings. After action reports, summary reports of internal investigations, briefings, property seizure records, studies, correspondence, publications, lessons learned documents, injury claims, speeches, testimony, transcripts, artifacts, legal opinions, attorney's notes, procedural motions, disciplinary records, maps and structural drawings, interviews and depositions.</p> <table data-bbox="373 1034 938 1417"> <tr> <td data-bbox="373 1034 759 1066">Final Disposition</td> <td data-bbox="784 1034 938 1066"><b>Permanent</b></td> </tr> <tr> <td data-bbox="373 1087 759 1119">Item Status</td> <td data-bbox="784 1087 938 1119"><b>Active</b></td> </tr> <tr> <td data-bbox="373 1140 759 1172">Is this item media neutral?</td> <td data-bbox="784 1140 938 1172"><b>Yes</b></td> </tr> <tr> <td data-bbox="373 1193 759 1310">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?</td> <td data-bbox="784 1193 938 1225"><b>Yes</b></td> </tr> <tr> <td data-bbox="373 1332 759 1417">Do any of the records covered by this item exist as structured electronic data?</td> <td data-bbox="784 1332 938 1364"><b>No</b></td> </tr> </table> <p data-bbox="373 1459 683 1491"><b>Disposition Instruction</b></p> <table data-bbox="373 1513 1486 1587"> <tr> <td data-bbox="373 1513 759 1576">Transfer to the National Archives for Accessioning</td> <td data-bbox="784 1513 1486 1587"><b>Transfer to the National Archives immediately after this schedule is approved.</b></td> </tr> </table> <p data-bbox="373 1619 678 1651"><b>Additional Information</b></p> <table data-bbox="373 1672 1215 1876"> <tr> <td data-bbox="373 1672 759 1768">What will be the date span of the initial transfer of records to the National Archives?</td> <td data-bbox="784 1672 1215 1704"><b>From 1993 To 1999</b></td> </tr> <tr> <td data-bbox="373 1789 759 1876">How frequently will your agency transfer these records to the National Archives?</td> <td data-bbox="784 1789 1215 1853"><b>Unknown This will be a one-time transfer.</b></td> </tr> </table>	Final Disposition	<b>Permanent</b>	Item Status	<b>Active</b>	Is this item media neutral?	<b>Yes</b>	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	<b>Yes</b>	Do any of the records covered by this item exist as structured electronic data?	<b>No</b>	Transfer to the National Archives for Accessioning	<b>Transfer to the National Archives immediately after this schedule is approved.</b>	What will be the date span of the initial transfer of records to the National Archives?	<b>From 1993 To 1999</b>	How frequently will your agency transfer these records to the National Archives?	<b>Unknown This will be a one-time transfer.</b>
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	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	212 Cubic feet	
Microform		
Hardcopy or Analog Special Media	37 cubic feet	

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
07/28/2014	Certify	Thomas Hill	ATF Records Officer	Bureau of Alcohol Tobacco Firearms and Explosives - Bureau of Alcohol Tobacco Firearms and Explosives
04/19/2016	Submit for Concurrency	Lloyd Beers	Appraisal Archivist	National Archives and Records Administration - ACNR Records Management Services
04/21/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/21/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
04/22/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist