

Request for Records Disposition Authority

Records Schedule Number DAA-0436-2016-0002
Schedule Status Approved

Agency or Establishment Bureau of Alcohol, Tobacco, Firearms, and Explosives
Record Group / Scheduling Group Records of the Bureau of Alcohol, Tobacco, Firearms, and Explosives
Records Schedule applies to Major Subdivision
Major Subdivision Office of Enforcement Programs and Services
Minor Subdivision Firearms and Ammunition Technology Division (FATD)
Schedule Subject Firearms Marking Variance

Internal agency concurrences will be provided No

Background Information Records of firearms marking variances by ATF.

Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 1 | 0 | 1 | 0 |

GAO Approval

Outline of Records Schedule Items for DAA-0436-2016-0002

| Sequence Number |
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| 1 |
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| Firearms Marking Variance |
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| Disposition Authority Number: DAA-0436-2016-0002-0001 |
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Records Schedule Items

| Sequence Number | |
|-----------------|---|
| 1 | <p data-bbox="358 417 732 455">Firearms Marking Variance</p> <p data-bbox="358 470 1138 508">Disposition Authority Number DAA-0436-2016-0002-0001</p> <p data-bbox="358 523 1495 889">Licensed firearms manufacturers must obtain a marking variance in order to mark and produce frames or receivers on behalf of another licensed manufacturer. Variances may be requested by letter or by submission of ATF E-Form 3311.4, Application for Alternate Means of Identification of Firearm(s) (Marking Variance). Approved marking variances are retained by Firearms and Ammunition Technology Branch to assist Federal, State, and local law enforcement agencies in determining whether recovered, stolen, or abandoned firearms have been transported through interstate commerce. This information can be used to assist investigators in determining the origin and identification of firearms as well as apprehending criminals.</p> <p data-bbox="358 904 911 942">Final Disposition Temporary</p> <p data-bbox="358 957 846 995">Item Status Active</p> <p data-bbox="358 1010 813 1049">Is this item media neutral? Yes</p> <p data-bbox="358 1064 813 1187">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="358 1202 813 1304">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="358 1319 662 1357">Disposition Instruction</p> <p data-bbox="358 1372 1425 1453">Cutoff Instruction Cut off when no longer needed for ATF business purposes.</p> <p data-bbox="358 1468 1154 1506">Retention Period Destroy 3 year(s) after cutoff</p> <p data-bbox="358 1542 662 1581">Additional Information</p> <p data-bbox="358 1596 943 1634">GAO Approval Not Required</p> |

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

| Date | Action | By | Title | Organization |
|------------|--------------------------|---------------------|---|---|
| 07/22/2016 | Certify | Gregory Carroll | ATF Records Officer | Office of Science and Technology - Resource Management Staff |
| 10/28/2016 | Return for Revision | Lloyd Beers | Appraisal Archivist | National Archives and Records Administration - ACNR Records Management Services |
| 10/28/2016 | Submit For Certification | Gregory Schildmeyer | Contractor | Bureau - Bureau |
| 11/01/2016 | Certify | Gregory Carroll | ATF Records Officer | Office of Science and Technology - Resource Management Staff |
| 01/24/2017 | Submit for Concurrence | Jeremy Schmidt | Archives Specialist | National Archives and Records Administration - ACRA Appraisal Team 1 |
| 01/27/2017 | Concur | Margaret Hawkins | Director of Records Management Services | National Records Management Program - ACNR Records Management Services |
| 01/27/2017 | Concur | Margaret Hawkins | Director of Records Management Services | National Records Management Program - ACNR Records Management Services |
| 01/30/2017 | Approve | David Ferriero | Archivist of the United States | Office of the Archivist - Office of the Archivist |