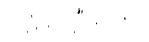
| REQUEST FOR RECORDS DISPOSITION AUTHORITY<br>(See Instructions on reverse)<br>NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)<br>WASHINGTON, DC 20408   | LEAVE BLANK (NARA use only)<br>JOB NUMBER   |
|--|---|
| (See Instructions on reverse)<br>NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)<br>WASHINGTON, DC 20408  | JOB NUMBER  |
| (See Instructions on reverse)<br>NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)<br>WASHINGTON, DC 20408  |   |
| WASHINGTON, DC 20408   | NI-436-05-4   |
|  | DATE RECEIVED   |
|  | ( Jonuary 5, 2003   |
| FROM (Agency or establishment)<br>ureau of Alcohol, Tobacco, Firearms, and Explosives  | NOT FICATION TO AGENCY  |
| MAJOR SUBDIVISION  | In accordance with the provisions of 44   |
| ffice of Enforcement Programs and Services MINOR SUBDIVISION   | U.S.C 3303a the disposition request,<br>including amendments, is approved except<br>for items that may be marked "disposition<br>not approved" or "withdrawn" in column 10. |
| irearms, Explosives, and Arson Services Division   |   |
| NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE  | DATE ARCHIVIST OF THE UNITED STA  |
| fichelle Thomas 202-927-5721   | Wallor Alla Weinst-   |
| AGENCY CERTIFICATION   |   |
| hereby certify that I am authorized to act for this agency in matters<br>nd that the records proposed for disposal on the attached $1$ part<br>of this agency or will not be needed after the retention periods species<br>he General Accounting Office, under the provisions of Title 8 of<br>Agencies,<br>x is not required; is attached; or | the GAO Manual for Guidance of Feder<br>has been requested.   |
| ATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE   |   |
| 2/13/04 Jackie White   | ATF Records Officer   |
| 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  | 9. GRS OR 10. ACTIO<br>SUPERSEDED TAKEN (N  |
| ATF RCS 101, Item 126, Chief Law Enforcement Office  | JOB CITATION USE ONL  |
| Files (CLEO). (See attached)   |   |
| <u>CP Gerry NR NWMWA NWCTC</u><br>15-109<br>NSN 7540-00-634-4064<br>PREVIOUS EDITION NOT USABLE  | STANDARD FORM 115 (REV. 3<br>Prescribed by N  |

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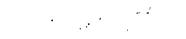


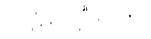
Bureau of Alcohol, Tobacco, Firearms and Explosives Office of Enforcement Programs and Services Firearms, Explosives, & Arson Services Division

<u>ATF RCS 101, Item 126, Chief Law Enforcement Officer Files (CLEO)</u>. These records contain current names, addresses and telephone numbers of Federal, State, and Local Chief Law Enforcement Officers (CLEO) for notification semi-annually of the current firearm licensee population in their jurisdictions.

CUT OFF AT THE END OF CALENDAR YEAR. DESTROY 10 YEARS AFTER CUTOFF.

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## Electronic Mail and Word Processing System Copies

Electronic copies of records created on electronic mail and word processing or other electronic systems and used solely to generate a record keeping copy of the records covered by the other items on this schedule. Also includes electronic copies of records created on electronic mail and word processing and other electronic systems that are maintained for updating, revision, or dissemination.

a. Copies having no further administrative value after the recordkeeping copy has been produced - including copies maintained by individuals in personal files, personal electronic files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.

Disposition: Temporary. Destroy/delete within 180 days after the recordkeeping copy has been produced.

b. Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy.

Disposition: Temporary. Destroy/delete when dissemination, revision, or updating is completed.

I this item is added to cover copies of CLED Files in this schedule ... w/ concurrence of agency. 7/7/05