

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-436-94-001

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 11/29/2021

## **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Item 1a remains active.

## **SUPERSEDED AND OBSOLETE ITEMS**

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1c3 was superseded by GRS 5.2, item 020 (DAA-GRS-2017-0003-0002).

Item 1d was superseded by GRS 3.1, item 050 (DAA-GRS-2013-0005-0002).

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
*(See Instructions on reverse)*

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
 WASHINGTON, DC 20408

1 FROM (Agency or establishment)  
 Bureau of Alcohol, Tobacco and Firearms

2 MAJOR SUBDIVISION  
 Office of Compliance Operations

3 MINOR SUBDIVISION  
 Firearms and Explosives Licensing Center

4 NAME OF PERSON WITH WHOM TO CONFER | 5. TELEPHONE  
 Yvonne Spear | 202-927-7776

**LEAVE BLANK (NARA use only)**

JOB NUMBER  
 NI-436-94-1

DATE RECEIVED  
 10/26-93

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE | ARCHIVIST OF THE UNITED STATES  
 11-25-96 | *John W. Carl*

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE | SIGNATURE OF AGENCY REPRESENTATIVE | TITLE  
 10/20/93 | *DM Fitzgerald* | Records Officer

7 ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	RCS 301, Item 2. <u>Firearms Licensing System (FLS)</u> . (See attached)		

**All changes to this proposed schedule have been approved by:**

*Richard W. Marcus* 8/2/96 | *DM Fitzgerald* 8/9/96  
 NARA appraiser date | Agency representative date

DEC - 4 1996  
*MMV* copies to: Agency, NSX  
 UNIT

Bureau of Alcohol, Tobacco and Firearms  
Office of Compliance Operations  
Firearms and Explosives Licensing Center

ATF 93-002

7. Item No.	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action Taken (NARA USE ONLY)
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1 RCS 301, Item 52. Firearms Licensing System (FLS). The FLS automates the licensing of individuals and businesses to sell, import, collect, and manufacture firearms or ammunition. It provides the capability of renewing licenses, issuing out of business letters, and the ability to locate information on dealers who have gone out of business and turned records in to ATF. It also ties fees collected to the specific licenses/permits.

a. Master File. Records date from 1934 to present. 1 tape.

DISPOSITION. PERMANENT. TRANSFER A COPY TO THE NATIONAL ARCHIVES ~~IMMEDIATELY~~. *upon resolution of 26 USC 6103 access issues.*

THEREAFTER CUTOFF EVERY 3 YEARS TRANSFER COPY TO THE NATIONAL ARCHIVES.

b. ~~Input Records (Paper Records)~~. These records are already scheduled.

(1) See ATF RCS 101, Item 179. *Item 114 updated 4/15/02*

~~(2) See ATF RCS 201, Items 132 and 135.~~

c. ~~Output Records~~.

~~(1) Licenses, permits and renewals.~~

~~DISPOSITION. RECORDS ARE ALREADY SCHEDULED. SEE ATF RCS 201, 144 AND 145.~~

(2) ~~Out of Business Letters.~~

~~DISPOSITION. RECORDS ARE ALREADY  
SCHEDULED. SEE ATF RCS 201,  
ITEM 132.~~

(3) Labels, printouts, and other  
query responses that are generated  
on an as needed basis.

DISPOSITION. DESTROY WHEN NO LONGER  
NEEDED BY THE AGENCY.

d. System Documentation. Record Layout and  
Codebook. Less than 1/2 cu. ft. of  
paper records.

DISPOSITION. PERMANENT. Transfer a copy  
to the National Archives immediately.

TRANSFER UPDATES AND CHANGES WITH  
SUBSEQUENT TRANSFER OF DATASET EVERY  
3 YEARS