



REGIONAL COUNSEL RECORDS

291. Closed legal files produced in connection with cases arising out of the enforcement of the alcohol, tobacco, firearms, and explosives laws; tort claims and related matters.

DESTROY when 20 years old.

TRANSFER to Federal records center when 2 years old. ~~except for selected precedent cases.~~ *EFB 6/30/77*

292. Internal Control Records - Case record cards and files to register and control cases received on alcohol, tobacco, firearms, explosives, and miscellaneous legal matters, e.g., case number, if any, date received, type of case, classification, issue or question, and date closed.

DESTROY 20 years after closing.

293. Reports - Regional Counsel Statistical Report, with narrative attachments, and individual attorney reports for each attorney performing work on ATF matters retained in report file.

DESTROY when 6 years old or when no longer needed in current operations, whichever is earlier.