

Rec'd NCD, 4/12/79 HJ

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED	JOB NO.
4-18-79	NC1-436-79-5
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
4-24-79 (Date)	<i>James B. Leader</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

U. S. Treasury Department

2. MAJOR SUBDIVISION

Bureau of Alcohol, Tobacco & Firearms

3. MINOR SUBDIVISION

Information Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Jack O'Leary

5. TEL. EXT.

566-7927

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

4/13/79
Date

Jon S. Baker
(Signature of Agency Representative)

Chief, Records & Reports Mgmt Br
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>These records are stored at the ATF Distribution Center in Arlington, VA. These records consist of approx. 3,000 cu. ft. of Out-Of-Business Federally Licensed Firearms Dealers records consisting of ATF form 4473, Firearms Transaction Record and associated ledgers. These records are referenced on a daily basis and are used to trace firearms for ATF's National Firearms Tracing Center, which is located at 1200 Penna. Ave., N.W. The firearms traces are performed primarily for state and local law enforcement agencies, and ATF's special agents. The records are to be microfilmed.</p> <p>This certifies that the records described on this form will be microfilmed in accordance with the standards set forth in 41 CFR 101-11.506.</p> <p>a. Original paper records. DESTROY immediately after acceptance of microfilm.</p> <p>b. Microfilm copy of paper records. DESTROY when all administrative and legal needs have ended.</p>		

4-25-79 Copies sent to NNF & Agency. K.P.D. 2 Items