

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

**TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Bureau of Alcohol, Tobacco & Firearms

2 MAJOR SUBDIVISION
Administrative Programs Division

3 MINOR SUBDIVISION
Paperwork & Distribution Management Branch

4 NAME OF PERSON WITH WHOM TO CONFER
Bill Mackey

5 TEL EXT
566-7077

LEAVE BLANK	
JOB NO	NCl-436-83-4
DATE RECEIVED	6-28-83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>7-5-83</i> <small>Date</small>	<i>[Signature]</i> <small>Archivist of the United States</small>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
6/22/83	<i>Howard K. Hood</i> Howard K. Hood	Chief, Paperwork & Dist. Mgmt. Br.

7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10. ACTION TAKEN
1.	Microfilm copies of Out-Of-Business firearm dealer's records. a. Reference copy to be kept at ATF. b. Master copy to be retired to FRC when filming complete. DESTROY when 25 years old.	NCl-436-79-5 <i>6/29/83</i>	
2.	Out-Of-Business firearm dealer's records (hard copy) created prior to 1968 DESTROY immediately		

*Mass Data, Change Sheet Not Required
Change made w/ agency concurrence, Wm. Mackey, 6/29/83
[Signature]*

Agency & NCW sent out 7-13-83 by DMW.