

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCL-436-84-1
DATE RECEIVED	October 17, 1983
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
11-9-83 Date	<i>[Signature]</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Department of the Treasury

2 MAJOR SUBDIVISION

Bureau of Alcohol, Tobacco & Firearms

3 MINOR SUBDIVISION

Paperwork & Distribution Management Branch

4 NAME OF PERSON WITH WHOM TO CONFER

Billy O. Mackey

5 TEL EXT

566-7077

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
9/20/83	<i>Howard K. York</i>	Chief, Paperwork & Distribution Mgmt. Br.

7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10 ACTION TAKEN
	1. [Redacted] "TRANSFER granted and denied cases to the Federal Records Center 5 years after the date of decision, DESTROY 20 years after the date of decision".	NEW	
2.	Other Headquarters Initiated Criminal Files - These files contain reports of investigations, reports recommending prosecution, and related material for investigations initiated at Headquarters and assigned a Headquarters Unique Identifier number. TRANSFER to Federal Records Center 5 years after the file is closed; DESTROY 20 years after the file is closed.	NEW	
	3. [Redacted]		
<u>SEE ATTACHED CONTINUING PAGE</u>			
			1 item

115-107 Copy to agency and NNF, 11/14/83.

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

MASS DATA CHANGE SHEET NOT REQUIRED

NEW Sent 11-16-83 by DMW.

Request for Records Disposition Authority - Continuation

JOB NO
NC1-436-84-1PAGE OF
2 2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p>Background Investigation Case Files on Petitions for Relief from Disability.</p> <p>Arranged by headquarters unique identifier number.</p> <p>Background investigations conducted under the Gun Control Act of 1968 and the Omnibus Criminal Control and Safe Streets Act of 1968 on individuals who submit petitions for relief from disability. Under this legislation, criminals convicted of a felony or a high misdemeanor lose their rights to own, use, or physically control firearms or explosives. Such individuals may seek relief from the loss of these privileges by petitioning the Bureau of Alcohol, Tobacco, and Firearms. The case files consist of the petition, certified court records submitted by the petitioner, investigative reports from EATF field offices, fingerprint cards, and information received from the Federal Bureau of Investigation.</p> <p>Transfer to the Federal Records Center 5 years after the file is closed. DESTROY 20 years after the file is closed.</p> <p>(This revised description was prepared following conversations with Billy Mackey of the Paperwork and Distribution Management Branch and Dorothy Faulkner of the Firearms Enforcement Division.)</p> <p><i>JB 10/17/83</i></p>	new	