

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCL-436-85-1	
DATE RECEIVED 2-08-85	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
2/28/85 <i>Date</i>	<i>John K. Ford</i> <i>Archivist of the United States</i>

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of Treasury

2 MAJOR SUBDIVISION
Bureau of Alcohol, Tobacco and Firearms

3 MINOR SUBDIVISION
Office of Law Enforcement, Systems and Records

4 NAME OF PERSON WITH WHOM TO CONFER
William J. Vizzard

5. TEL EXT
566-7886

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
1/4/85	<i>John K. Ford</i>	Chief, Paperwork & Distribution Mgmt. Branch

7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10. ACTION TAKEN
75	<p>Consensual Electronic Surveillance files.</p> <p>Arranged by year by district investigation number.</p> <p>These files contain copies of authorization and use forms for consensual electronic surveillance. Authority is granted for use in criminal investigations involving firearms, explosives, alcohol and tobacco per administrative regulation issued by the Attorney General. Reports of use or non-use of equipment are submitted at 30 day intervals by field offices to Bureau Headquarters.</p> <p>Transfer to records center 5 years after case is closed. Destroy after 20 years.</p>	NCL-436782	