

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1 FROM (Agency or establishment) Department of Justice	
2 MAJOR SUBDIVISION National Drug Intelligence Center	
3 MINOR SUBDIVISION	
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE
Pamela M. Nemeth	(814) 532-4572

LEAVE BLANK (NARA use only)	
JOB NUMBER NI-523-08-1	
DATE RECEIVED 4/22/08	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
DATE 3/18/08	ARCHIVIST OF THE UNITED STATES <i>Alber W...</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 4/15/08	SIGNATURE OF AGENCY REPRESENTATIVE <i>Thomas D. Sylvia</i>	TITLE <i>Supervisor, General Services Unit</i>
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED APR 22 2008		

SA 10/7/08 copies sent to Agency, scanned to sent to Krumm, NIR

**Records Retention Schedule
National Drug Intelligence Center
Document Exploitation Analytical Intelligence System**

The Real-time Analytical Intelligence Database (RAID) is an analytical intelligence software application used for document exploitation. From the investigative information that is imported or input from a collection of documents, RAID produces a database identifying links between individuals, organizations, locations, financial accounts, telephone numbers, and other data.

1. Inputs

Source documents submitted for document exploitation and analysis

Disposition: Temporary. Return to originating organization after investigative data have been entered

2. Document Exploitation Analyses

The results of document exploitation analysis projects, including unique databases analyzing collections of documents.

a. Analysis Databases

Databases, from RAID or other document exploitation systems, produced from the analysis of a collection of source documents. Data elements include, but are not limited to law enforcement agency; individual and organization name; location; financial account; telephone number; vehicle; drug type, and other free text fields

Disposition: Temporary. Send completed database to the requesting law enforcement organization or NDIC analyst. Delete 20 years after creation.

b. Reports

Reports summarizing each document exploitation investigation

Disposition: Temporary. Send report to the requesting law enforcement organization or NDIC analyst. Delete 20 years after creation.

3. System Documentation

For RAID and other document exploitation applications: the system specifications, file specifications, codebooks, record layouts, user guides, output specifications, and final reports relating to the design and structure of the database

Disposition: Temporary. Delete after the disposal of all document exploitation analyses produced by the system. [GRS 20/11a1]