

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-523-08-2	DATE RECEIVED 4/22/08
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION National Drug Intelligence Center		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Pamela M. Nemeth	5 TELEPHONE (814) 532-4572	DATE 3/18/08	ARCHIVIST OF THE UNITED STATES Mr. [Signature]

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached, or has been requested.

DATE 4/15/08	SIGNATURE OF AGENCY REPRESENTATIVE Thomas D. Sylvia	TITLE Supervisor, General Services Unit
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED APR 22 2008		

SA 10/7/08 copies sent to Agency, scanned sent to Numa, NR

Communications Security (COMSEC) Files

Records that account for the possession, transfer, inventory, and destruction of NDIC's COMSEC material, including correspondence, receipts, and reports.

Disposition: TEMPORARY. Cut off files at the end of the calendar year. Destroy when 5 years old.