

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
(See Instructions on reverse)		JOB NUMBER	
		NI-523-08-4	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED	
		9-9-2008	
1. FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION National Drug Intelligence Center			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Pamela M. Nemeth		5. TELEPHONE (814) 532-4572	DATE 6/15/09
		ARCHIVIST OF THE UNITED STATES <i>Adrienne Thomas</i>	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.</p>			

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 pages(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required is attached; or has been requested

DATE 9/4/08	SIGNATURE OF AGENCY REPRESENTATIVE <i>Thomas A. Sylvia</i>	TITLE <i>Supervisor, General Services Unit</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	National Drug Threat Survey (NDTS) Master File See Attached		

**Records Retention Schedule
National Drug Intelligence Center
National Drug Threat Survey**

1. National Drug Threat Survey (NDTS) Master File

The National Drug Threat Survey (NDTS) collects primary data on the threat posed by various illicit drugs in the United States. A stratified random sample of state and local law enforcement agencies is surveyed to produce national, regional, and state estimates of various aspects of drug trafficking activities including the threat posed by various drugs, the availability and production of illicit drugs, as well as the role of street gangs and outlaw motorcycle gangs in drug trafficking activity. This is the database of information submitted from US law enforcement officials regarding the domestic drug threat.

For each survey the master files consist of two data files. One contains all the NDTS data fields and the other is a version where the fields containing personally identifiable information (PII) are redacted.

Date Span: 2000-present

Estimated current volume: 90 MB

Estimated annual accumulation: 10 MB

Year of first transfer to the National Archives: 2009

Disposition: PERMANENT. Cut off at the completion of the processing and analysis of the annual survey data. Transfer to the National Archives immediately.