

WITHDRAWN ● RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0527-2017-0002

Request for Records Disposition Authority

Records Schedule Number DAA-0527-2017-0002
Schedule Status Returned Without Action

Agency or Establishment Marshals Service
Record Group / Scheduling Group Records of the United States Marshals Service
Records Schedule applies to Major Subdivision
Major Subdivision Investigative Operations Division
Schedule Subject Investigative Files
Internal agency concurrences will be provided Yes

Background Information The United States Marshals Service (USMS) is the nation's oldest and most versatile federal law enforcement agency and was established under the Judiciary Act of 1789. The various missions of the USMS include: the protection of the federal judiciary and all other participants in the federal judicial process, the execution of federal arrest warrants, the service of civil and criminal process, the transportation and production of prisoners for court, the administration of the seized assets program, and any other duties as ordered by the Attorney General as codified by 28 U.S.C. § 566 and 28 C.F.R. § 0.111. The USMS has 94 districts spanning the continent and beyond, with tens of thousands of federal judges, prosecutors, jurors, witnesses, and defendants involved in the judicial process.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	5

GAO Approval

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0527-2017-0002

Outline of Records Schedule Items for DAA-0527-2017-0002

Sequence Number	
1	Felony Investigative Files Disposition Authority Number: DAA-0527-2017-0002-0001
2	Misdemeanor Case Files Disposition Authority Number: DAA-0527-2017-0002-0002
3	Traffic Cases Disposition Authority Number: DAA-0527-2017-0002-0003
4	Significant Investigative Files Disposition Authority Number: DAA-0527-2017-0002-0004
5	Confidential Source Files Disposition Authority Number: DAA-0527-2017-0002-0005

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0527-2017-0002

Records Schedule Items

Sequence Number	
1	<p>Felony Investigative Files</p> <p>Disposition Authority Number DAA-0527-2017-0002-0001</p> <p>These files consist of but are not limited to warrants or arrest, Personal History Statement of Defendant, Bond Judgements, Judgement and Commitment document investigative notes, reports of investigation, judicial documents, grand jury material, investigative material, etc.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>GRS or Superseded Authority Citation N1-527-00-003 / 1/A N1-527-00-003 / 1/B</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff when case is closed.</p> <p>Retention Period Destroy 25 year(s) after cutoff</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>Misdemeanor Case Files</p> <p>Disposition Authority Number DAA-0527-2017-0002-0002</p> <p>These files may consist of but are not limited to warrants for arrest, Personal History Statement of Defendant, Bond Judgements, judgement and Commitment document investigative notes, reports of investigation, judicial documents, grand jury material, investigative material, etc.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p>

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3	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
	Do any of the records covered by this item exist as structured electronic data?	Yes
	GRS or Superseded Authority Citation	N1-527-00-003/ 2/A N1-527-00-003/ 2/B
	Disposition Instruction	
	Cutoff Instruction	Cutoff when case is closed.
	Retention Period	Destroy 5 year(s) after cutoff
	Additional Information	
	GAO Approval	Not Required
	Traffic Cases	
	Disposition Authority Number	DAA-0527-2017-0002-0003
	May consist of warrants for arrest, notice before arrest, reports of investigation, and investigative material.	
	Final Disposition	Temporary
	Item Status	Withdrawn
	Is this item media neutral?	Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
Do any of the records covered by this item exist as structured electronic data?	Yes	
GRS or Superseded Authority Citation	N1-527-00-003/ 3	
Disposition Instruction		
Cutoff Instruction	Cutoff when case is closed.	
Retention Period	Destroy 2 year(s) after cutoff	
Additional Information		
GAO Approval	Not Required	
Significant Investigative Files		

4

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Disposition Authority Number DAA-0527-2017-0002-0004

Case files selected as significant by the Deputy Director because the issue had an impact on a statute, rule, regulation, or law enforcement policy, e.g., set a precedent, or received local, regional, or national media attention, or the interest of a Congressional committee, or the Executive Office of the President, or widespread public interest.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

GRS or Superseded Authority Citation N1-527-00-003/ 4

Disposition Instruction

If this item has multiple sections, indicate here records to which this section apply all types of media format.

Cutoff Instruction Cutoff when case is closed.

Transfer to the National Archives for Accessioning Transfer to the National Archives 25 year(s) after cutoff

Additional Information

What will be the date span of the initial transfer of records to the National Archives? Unknown
Unknown

How frequently will your agency transfer these records to the National Archives? Unknown
Annually

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	1 MB	1 MB
Paper		
Microform		

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Records Schedule: DAA-0527-2017-0002

5	Hardcopy or Analog Special Media		
	Confidential Source Files		
	Disposition Authority Number	DAA-0527-2017-0002-0005	
	Files pertaining to confidential sources utilized during the course of felony investigations.		
	Final Disposition	Temporary	
	Item Status	Withdrawn	
	Is this item media neutral?	Yes	
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes	
	Do any of the records covered by this item exist as structured electronic data?	Yes	
	Disposition Instruction		
	Cutoff Instruction	Cutoff when case is closed.	
	Retention Period	Destroy 25 year(s) after cutoff	
	Additional Information		
GAO Approval	Not Required		

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/01/2016	Certify	Sharilyn Connally	Agency Records Officer	Agency Wide - Agency Wide
01/30/2017	Return for Revision	Rania Mahmoud	Appraisal Archivist	National Archives and Records Administration - Records Management Services
04/07/2017	Submit For Certification	Blair Heinrich	Administrative Support Specialist	Management Support Division - Office of Policy and Records Management
04/10/2017	Certify	Arelia Wynn	Management and Program Analyst	Management Support Division - Records Management
11/15/2018	Return Without Action	Rania Mahmoud	Appraisal Archivist	National Archives and Records Administration - Records Management Services