

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

U.S. Department of Labor

2. MAJOR SUBDIVISION

Wage and Hour Division

3. MINOR SUBDIVISION

National Office

4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE

Dottie Chester

202-219-8447

LEAVE BLANK (NARA use only)

JOB NUMBER

11-155-96-1

DATE RECEIVED

6-18-96

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

2-3-97

ARCHIVIST OF THE UNITED STATES

*John W. Carl*

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached   --   page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

XX

is not required;

is attached; or

has been requested.

DATE

6-11-96

SIGNATURE OF AGENCY REPRESENTATIVE

*[Signature]*

TITLE

DEPT. Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>GENERAL CORRESPONDENCE FILE - WAGE AND HOUR DIVISION (National Office)</p> <p>General correspondence numerically filed from January, 1988 to present. Includes original incoming correspondence with employers, employees and individuals not in Government service, file copy of replies, related reports and studies concerning application of the Fair Labor Standards Act and Walsh-Healy Public Contracts Act; memorandum to and from regional offices; memorandum to and from offices and divisions of the Department of Labor and correspondence with other Government agencies; correspondence to and from members of Congress relating to matters in which they are interested or for constituents requesting information or service from the Department.</p> <p>DISPOSITION: Break file at end of calendar year. Retain files in office for 3 calendar years, then retire to the Federal Records Center. Destroy file when 12 calendar years old.</p> <p>PRIVACY ACT RESTRICTIONS: Yes</p>	<p>NN-164-171 Items 1 &amp; 2</p>	

MAR - 6 1997

*MNA*

*Copy to: Agency, NWRW  
NWDD*