

## Request for Records Disposition Authority

Records Schedule Number           DAA-0174-2022-0004  
Schedule Status                    Approved  
  
Agency or Establishment           Department of Labor  
Record Group / Scheduling Group   General Records of the Department of Labor  
Records Schedule applies to       Major Subdivision  
Major Subdivision                  Office of Public Affairs  
Schedule Subject                   1966 - 2002 Department of Labor News Releases  
Internal agency concurrences will be provided   No

Background Information            Schedule news release records from 1966 through 2002. These records were not covered by the Department of Labor (DOL) Historian Officer transfer.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

## Outline of Records Schedule Items for DAA-0174-2022-0004

Sequence Number	
1	DOL News Releases 1966-2002 Disposition Authority Number: DAA-0174-2022-0004-0001

## Records Schedule Items

Sequence Number		
1	<b>DOL News Releases 1966-2002</b>	
	Disposition Authority Number	DAA-0174-2022-0004-0001
	<b>Record copy of DOL news releases 1966-2002.</b>	
	Final Disposition	Permanent
	Item Status	Active
	Is this item media neutral?	No
	Explanation of limitation	Records series has concluded and exists in paper form.
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
	<b>Disposition Instruction</b>	
	If this item has multiple sections, indicate here records to which this section apply	Non-electronic Textual Records
	Cutoff Instruction	December 31, 2002
	Transfer to the National Archives for Accessioning	Transfer to the National Archives immediately upon approval of schedule.
	<b>Additional Information</b>	
	First year of records accumulation	1966
	End year of records accumulation	2002
	What will be the date span of the initial transfer of records to the National Archives?	From 1966 To 2002
	How frequently will your agency transfer these records to the National Archives?	Unknown This should be completed in one transfer.
	Electronic/Digital	
	Paper	8 Cubic feet
	Estimated Current Volume	Annual Accumulation

Microform		
Hardcopy or Analog Special Media		

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
08/09/2022	Certify	Steven Pierce	Department Records Officer	OASAM - OCIO
11/29/2022	Submit for Concurrency	Elysia Hamelin	Archives Specialist	National Archives and Records Administration - ACR1
12/06/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
12/06/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
12/07/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office