



**DEPARTMENT OF LABOR**  
(Record Group 174)

Described below are all remaining unscheduled records assigned to RG 174 at the Washington National Records Center, with the exception of one series of cartographic records which will be appraised separately. Often intermingled with the permanent records are disposable materials which cannot easily be removed until the records are transferred to the National Archives where they can be screened during archival processing. In addition to those records identified in this schedule, the National Archives will remove records authorized for destruction under the following:

1. Records authorized for destruction by SF 115s approved for Labor-Management Services Administration records;
  2. Records authorized for destruction by the General Records Schedules, and;
  3. Nonrecord, including duplicate materials.
1. Chronological Files of the Office of the Solicitor, 1956-67. 75 cubic feet. Arranged chronologically by date.

Copies of correspondence, memorandums, reports and form letters concerning a wide variety of the tasks and concerns of the Office of the Solicitor.

|                |             |       |      |
|----------------|-------------|-------|------|
| WNRC Accession | 174-69A1344 | Boxes | 1-36 |
|                | 174-65A0116 |       | 1-16 |
|                | 174-72A3119 |       | 1-23 |

Destroy immediately.

2. Subject File of the Solicitor Relating to Immigration and Naturalization, 1933-40. 5 cubic feet. Arranged by an alpha-numeric subject classification scheme or congressional bill number.

Correspondence from the Solicitor's Office concerning legal aspects of immigration and naturalization, selected transcripts of testimony from trials of suspected violators of immigration regulations, particularly those suspected of being "Communists", case files regarding legislation to help individual immigrants remain in the United States, and internal memorandums and correspondence about proposed legislation. These files include material on the treatment of suspected radicals and leftists, the use of immigration laws to deport "undesirable" elements, immigration from Eastern Europe and especially Nazi-Germany, and general handling of immigration problems.

WNRC Accession 174-70A5915 Boxes 1-5

**PERMANENT.** Transfer immediately to the National Archives.

3. Miscellaneous Correspondence Relating to Coal and Steel Labor Disputes, 1933-40. One-half cu. ft. Arranged by name of company under investigation.

Affidavits, letters, transcripts of administrative hearings, blueprint drawings, photographs, mimeographed publications, congressional documents, and miscellaneous publications, concerning the firing, harassment, and physical beatings of union representatives or employee labor representatives at three large coal and steel companies: (1) the Harlan Wallins Coal Corp. of Harlan, Kentucky (1935), (2) the Carnegie Illinois Steel Corp., with plants in Chicago and Gary, Indiana (1937), and (3) the Sharon Steel Hoop Co. of Lowellville, Ohio (1937).

WNRC Accession 174-70A5915 Box 6(partial)

**PERMANENT.** Transfer to the National Archives immediately.

4. Subject Files Relating to Foreign Agricultural Laborers and Migratory Workers, 1930-70. 18 cubic feet. Arranged alphabetically by subject.

Correspondence, memorandums, draft labor agreements and legislation, reports, consular dispatches, and litigation files plus newspaper clippings, articles, and miscellaneous publications, telegrams, charts, maps, photographs, and contract documents, concerning all types of programs, legislation, rules, regulations, lawsuits, strikes, and disputes over the handling of foreign agricultural workers and migratory laborers from the early period under the Wagner-Peyser Act of 1933, which established standards for the recruitment of migratory workers, right up through the organization of migratory workers in the grape industry by Cesar Chavez in the late 1960s.

|                |             |       |           |
|----------------|-------------|-------|-----------|
| WNRC Accession | 174-68A3198 | Boxes | 1-9       |
|                | 174-70A5387 |       | 1-5, 12   |
|                | 174-74-0800 |       | 33, 43-44 |

**PERMANENT.** Transfer immediately to the National Archives.

5. Subject File Relating to Civil Rights, 1957-71. 13 cu. ft. Arranged by subject or name of litigant.

Letters, telegrams, memorandums, court filings, briefs, motions, decisions, exhibits, reports, interviews, application forms, contracts, copies of legislation, newspaper clippings, articles, and miscellaneous publications concerning mainly the anti-discrimination efforts by the Office of the Special Assistant to the Solicitor for Civil Rights who provided legal services to the Manpower Administration and the Office of Federal Contract Compliance within the Labor Department. Includes comparative data on how whites and Blacks have fared in various areas of employment. Legal services rendered were primarily in relation to fair employment practice provisions of the Civil Rights Act of 1964 which prohibited discrimination in programs financed by grants

from the Department of Labor. Among these programs were the Neighborhood Youth Corps, Job Corps, and employment security agencies in the states which were funded by Labor. Particular attention was given to assisting the Office of Federal Contract Compliance in its mandated task of preventing job discrimination on Government contracts.

WNRC Accession 174-74-0800 Boxes 27-32, 34-40

**PERMANENT.** Transfer immediately to the National Archives.

6. Contract Application Files Relating to Employment, Training, and Manpower Services, 1936-65. 6 cu. ft. Arranged alphabetically by name of contract applicant or by subject.

Contract applications, amendments, revisions, publications, memorandums, letters, reports, studies, telegrams, rules, regulations, congressional bills, state bills, and miscellaneous government publications concerning companies, community action groups, universities, city and municipal bodies making application to the Department of Labor to obtain contracts and funding under the Wagner-Peyser Act, the Area Redevelopment Act (ARA), and the Manpower Development Training Act(MDTA).

WNRC Accession 174-70A5387 Boxes 6-11

Destroy immediately.

7. Subject File of the Solicitor's Office, 1945-63. 12 cu. ft. Arranged alphabetically by subject, name or type of document.

Consists of official correspondence, internal memorandums and reports, personnel lists, labor legislation and comments, labor related court rulings, press releases, speeches (particularly statements made in Congressional hearings), newspaper clippings, statistical reports, miscellaneous public and private publications and labor agreements. These files cover a wide variety of subjects including delegations of authority for the Secretary of Labor and other top labor officials (dating back to 1913), labor legislation, Mexican labor, wage laws, physically handicapped in the workplace, race and age and sex discrimination, union organizers and labor-management relations, Federal reorganization plans, employment of returning veterans from WWII, loyalty programs, statistical and narrative descriptions of field operations, internal changes and reforms in the administration of various laws within the purview of the Solicitor, and interpretations and opinions on fine points of law.

WNRC Accession 174-69A5675 Boxes 1-12

**PERMANENT.** Transfer immediately to the National Archives.

8. Solicitor's Subject Files Relating to Shipbuilding, 1948-62. 5 cu. ft. Arranged by port city or state or geographic region and thereunder by shipbuilding firm or company.

Correspondence, memoranda, wage determination decisions, labor agreements both published and in letter form, tables of wages and data provided for wage determinations concerning the attempts by the Solicitor's Office and regional attorneys to apply Davis-Bacon Act regulations on prevailing wages to the area of shipbuilding contracts in instances where the site of construction was known. The wage determination decisions cover all major shipyards on the Atlantic, Pacific, the Gulf, Hawaii and the Great Lakes.

WNRC Accession 174-65A0169 Boxes 1-5

**PERMANENT.** Offer immediately to the National Archives.

9. Records Relating to the Federal-Aid Highway Act, 1953-61. c. 5-6 cu. ft. Arranged alphabetically by state and thereunder by county; usually there is also a folder for each state marked "statewide" covering projects involving two or more counties.

Reports of wage agreements and wage determinations for a variety of occupations varying from state to state, , copies of actual payrolls, copies of union contracts, requests for wage determinations; memorandums, correspondence, telegrams relating to proposed and actual wage decisions; union affidavits, contractor documents, annotated maps and surveys taken of highway construction wage rates; and promotional materials from unions, contractor associations, towns and state highway departments publicizing their points of view, EXCLUDING Contractor's Report of Construction Wage Rates which will be removed during archival processing. These documents mainly concern the Solicitor's efforts through its regional offices and local contacts to monitor the progress or lack thereof in the implementation of wage decisions promulgated by the Secretary of Labor at the state and local level to do mainly with federal highway construction mandated by the Federal-Aid Highways Act of 1956. Additional types of federal contracts covered by these particular records include the building of bridges, hospitals, schools, and all types of military facilities as well as some airport construction. Each of these activities is covered by appropriate legislation which mandates the Solicitor's active supervision in assuring prevailing wages, hours and safe working conditions.

WNRC Accession 174-64A0147 Boxes 1-51

**PERMANENT.** Transfer immediately to the National Archives; approximately 90% of the accession will be destroyed during archival processing as consisting of Constructor's Report of Construction Wage Rates.

10. Industry Committee Files for Puerto Rico, 1960-63. 21 cu. ft. Arranged in an alphanumeric sequence according to particular branch of industry.

Published transcripts of committee hearings, published studies and manuscripts, wage decisions, memorandums, reports, letters, telegrams, and statistical documents concerning Industry Committee hearings held in Puerto Rico under the auspices of the Labor Department and to establish equitable wage scales in selected Puerto Rican industries in accordance with the Fair Labor Standards Act and the Administrative Procedures Act. At the hearings, both Labor and business firms presented testimony about the competitive advantages and disadvantages to be gained from wage hikes for particular trades.

WNRC Accession 174-77-0003 Boxes 1-21

**PERMANENT.** Transfer immediately to the National Archives.

11. Legal Opinions, Rules, Regulations, and Legislative Interpretation Files Concerning the Establishment of Unemployment Compensation Offices, 1936-52. 17 cu. ft. Arranged alphabetically by state and thereunder chronologically by date.

Opinions and interpretations rendered by attorneys in the Solicitor's Office and predecessor units on the establishment and running of unemployment compensation programs in the various states. The Department of Labor certified rules, regulations and procedures for grants to the states, but did so mainly in an advisory capacity. After most of the unemployment compensation programs were fully established, the Solicitor's Office assisted state offices in litigation efforts and acted as a clearing house of information with other unemployment and social security bodies. Another main task performed by the Solicitor was to certify that state unemployment compensation laws were in conformity with the legal requirements of Sec. 303(a) of the Social Security Act.

WNRC Accession 174-72A7627 Boxes 1-9  
174-71A5209 1-8

**PERMANENT.** Transfer immediately to the National Archives.

12. Case File for Teamsters vs. Secretary of Labor Wirtz. c. 1 cu. ft.

Investigative case file for Teamsters vs. Secretary of Labor Wirtz consisting of internal correspondence, official proceedings, and court rulings and orders. This investigation was conducted under the Labor-Management Reporting and Disclosure Act (1959) that required annual financial reports from both union officers and attorneys or agents working for the employers who were hired to "educate" employees about the unions and their own welfare. The Solicitor's role in the enforcement process under the Act varied from full litigation to punish wrongdoing to investigating allegations of wrongdoing and making this information available to

officials and "interested persons". This last privilege of making information known was tested in the case of the Teamsters vs. Secretary of Labor Wirtz when Jimmy Hoffa did not want it known that he had used union funds to defend himself against civil and criminal charges in federal courts. The courts ruled in favor of the Solicitor's right to both investigate and make known his findings; Hoffa was forced to return some of the Union's monies to save face with his membership.

WNRC Accession 174-71A1660 Box 19

**PERMANENT.** Transfer to the National Archives immediately.

13. Labor Department Press Releases, 1951-54. 5 cu. ft. Arranged chronologically, except for box 7 which is arranged by subject.

Aa nearly complete set of press releases issued by the department from 1951-1954.

WNRC Accession 64A0095 Boxes 3-7

**PERMANENT.** Transfer to the National Archives immediately.

14. Transcripts of Meetings, 1952. Less than one cubic foot. Arranged chronologically.

Verbatim transcripts of the meetings of the President's Committee on Government Contract Compliance.

WNRC Accession 58C0287 Box 26(partial)

**PERMANENT.** Transfer to the national archives immediately.

15. Records of William Batt, Special Assistant to the Executive Director, Relating to the Departmental Committee on Economic Policy and Programs, 1949-53. 3 cu. ft. Arranged alphabetically by subject, thereunder chronologically.

Letters, memoranda, reports, surveys, clippings, pamphlets, telegrams and other documentation concerning the Committee on Economic Policy and Programs. Batt chaired the committee first as a special assistant to the secretary and subsequently as a special assistant to the executive director of the Defense Manpower Administration. The files include surveys of unemployment conditions in various localities around the country. A few special subjects covered include older workers, railroads, turnover, and textiles.

WNRC Accession 58C0287 Boxes 22-24

**PERMANENT.** Transfer to the National Archives immediately.

16. Subject files of Jack Howard, 1967-68. 1 cu. ft. Arranged by subject and thereunder chronologically.

Letters, memoranda, reports and other documentation covering a wide variety of subjects.

WNRC Accession 71A6281 Box 1

**PERMANENT.** Transfer to the National Archives immediately.

17. Subject Files of David P. Taylor, 1969-70. 2 cu. ft. Arranged alphabetically by subject and thereunder chronologically.

Correspondence, memoranda, and other documentation covering a wide variety of subjects.

WNRC Accession 71A6277 Boxes 1-2

**PERMANENT.** Transfer immediately to the National Archives.

18. Subject Files of Roger Lewis, 1965-68. One cubic foot. Arranged by subject and thereunder chronologically.

Letters, memoranda, reports and other documentation and cover a wide variety of subjects of interest to the labor department.

WNRC Accession 71A5936 Box 1

**PERMANENT.** Transfer immediately to the National Archives.

19. Records of Charles Straub, Special Assistant to the Secretary, Concerning Field Staff Meetings, 1947-48. Less than one cubic foot. Arranged by region.

Records relating to the field staff meetings of the regional offices of the Office of Defense Mobilization Programs including correspondence, agenda, and minutes.

WNRC Accession 58C0287 Box 26(partial)

Destroy immediately.

20. Subject Files of Undersecretary of Labor Arthur Larson, 1942-57. 2 cu. ft. Arranged alphabetically by subject and thereunder chronologically.

Correspondence with the AFL and CIO, conference files, records concerning important legislation, and a collection of weekly, monthly and quarterly reports, 1954-1955, from the bureaus of the Labor Department.



WNRC Accession 58C0287 Boxes 40-41

**PERMANENT.** Transfer immediately to the National Archives.

21. Federal Contract Compliance Case Files, 1973-84. Arranged by case number.

Cases filed against companies accused of discrimination on the basis of sex or handicapped status. The files include judgments and motions, transcripts of hearings, exhibits, photographs, videotapes, and other documentation. Accession 87-0095, box 1 has records of the Labor Department's investigation of state unemployment compensation laws in 1983 to determine if they conflicted with federal statutes.

WNRC Accession 82-0131 Boxes 114-121

|         |                  |
|---------|------------------|
| 85-0073 | 2(partial), 3-31 |
| 87-0089 | 1-11             |
| 86-0078 | 1-30             |
| 87-0095 | 1                |

**PERMANENT.** Transfer to the National Archives when fifteen years old.

22. Subject Files of the Technical Cooperation Division, 1947-54. 8 cu. ft. Arranged alphabetically by subject.

Reports, letters, cablegrams, memos of understanding, miscellaneous publications, photographs, and newspaper clippings relating to the planning and establishment of the exchange of foreign visitor programs for occupied countries (Germany, Japan, and Austria), financial planning for OILA programs, some reflections on labor training efforts done in Latin America during the 1940s, reactions of the Labor Department to the beginning of Marshall Plan Aid to Western Europe, and in particular aid to Greece and Turkey, coordination of programming with universities, with American and foreign trade unions, and with other branches of the Government, mainly the State Department and the Army Commands in Europe and in Japan.

WNRC Accession 61A0387 Boxes 21-28

**PERMANENT.** Transfer immediately to the National Archives.

23. General Correspondence Relating to the Training of Foreign Visitors, 1952-58. 4 cu. ft. Arranged alphabetically by subject, country, or type of record and thereunder chronologically by date.

Memoranda, letters, reports, itineraries, courses of study, training prospectus documents, miscellaneous publications, photographs, newsclippings, travel vouchers, budget sheets, and authorization and implementation forms relating to training and programming of foreign visitors sponsored by the International Cooperation Administration, the State Department and other international organizations.

WNRC Accession 61A0387 Boxes 29-32

**PERMANENT.** Transfer immediately to the National Archives.

- 24. ILO Division Publication Reference Set of ILO Committee Reports, Studies, and Monographs, 1945-59. 3 cu. ft. Arranged by committees and thereunder by name of report and by date of publication.

Reports, studies, and monographs by various committees and subcommittees of ILO concerning such labor-related topics as: inland transportation, civil engineering, building trades, coal mines, shipping, special rights of radio and television performers, iron and steel industry, and plantation labor.

WNRC Accession 59A2056 Boxes 55-57

Destroy immediately.

- 25. Security-Classified Geographic Files of the Office of Policy and Program Development, 1966-68. 3 cu. ft. Arranged alphabetically by country and thereunder by city.

Labor attache reports, cablegrams, letters, articles, photos, and maps concerning trade fairs, exchanges of visitors, the growth and development of foreign labor organizations and their political, social, and economic impact in the reporting countries.

WNRC Accession 72A7423 Boxes 1-3

**PERMANENT.** Transfer immediately to the National Archives.

- 26. Subject Files from the Office of the Assistant Secretary for Administration and Management, 1942-57. 41 cu. ft. Arranged alphabetically by subject, thereunder chronologically.

Reports, drafts, correspondence, memoranda, and other records pertaining to minutes of meetings on defense employment, equality of employment, labor conferences, housing, fair labor standards act, manpower, and migratory labor. There is also some material relating to internal procedure/policy and, clearance forms for projects in the various offices (ie., Women's Bureau, BLS, BES).

|                |         |               |
|----------------|---------|---------------|
| WNRC Accession | 58B0287 | Boxes 1-5, 25 |
|                | 58C0287 | 48-65         |
|                | 58A0651 | 1-4           |
|                | 60A0307 | 9-14          |
|                | 54B67   | 13-14         |
|                | 58D287  | 6-7           |
|                | 58I287  | 44-47         |

**PERMANENT.** Transfer immediately to the National Archives.

27. Budget Estimates and Justifications, 1940-59. 33 cu. ft. Arranged chronologically, thereunder by office.

Binders and acco-folders containing memoranda, reports, data on new and continuing office expenses, personnel positions, salaries, and other expense records pertaining to office programs and policies for each fiscal year covered in the accessions. There are some program justification reports and correspondence.

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|----------------|---------|-------|-------|
| WNRC Accession | 54A0067 | Boxes | 1-7   |
|                | 58B0287 |       | 8-21  |
|                | 58C0287 |       | 66-67 |
|                | 60A0307 |       | 1-6   |
|                | 66A1371 |       | 1-4   |

Destroy immediately.

28. Subject Files of Leo Werts Relating to Defense Manpower Programs, 1950-56. 1 cu. ft. Arranged by subject.

Letters, memoranda, transcripts of meetings, meeting agendas and other documentation maintained by Leo Werts, Deputy Assistant Secretary for Manpower, and later transferred to the custody of David Christian, Manpower Specialist, Office of the Assistant Secretary for Employment and Manpower. The files primarily concern interdepartmental meetings on the subject of defense manpower.

WNRC Accession 58A0387 Box 1

**PERMANENT.** Transfer immediately to the National Archives.

29. Subject Files of the Office of Manpower Administration, 1953-58. 3 cu. ft. Arranged by subject.

Letters, memoranda, minutes of meetings, reports and other documentation relating to the office of manpower administration's efforts to develop plans, policies and programs for meeting defense manpower requirements.

WNRC Accession 60A0223 Boxes 2-3, 5

**PERMANENT.** Transfer immediately to the National Archives.

30. Records of the Deputy Assistant Secretary for Research and Development, under the Assistant Secretary for Policy Evaluation and Research, 1959-65. 1 cu. ft. Arranged by subject and thereunder chronologically.

Files of Deputy Assistant Secretaries Charles Stuart, Paul Stanchfield and Philip Arnow. The files include letters, memoranda, budget data, reports, research proposals and other documentation, and primarily concern reports made annually to the Bureau of the Budget concerning scientific research and development activities in the Department of Labor.

WNRC Accession 71A5351 Box 1

**PERMANENT.** Transfer immediately to the National Archives.

31. Subject Files of Vincent G. Macaluso, Assistant Director for Construction, Office of Federal Contract Compliance Programs, 1961-70. 36 cu. ft. Arranged by subject area and thereunder either alphabetically by subject or chronologically.

The bulk of these files cover five main subjects: area coordinator records; conference and meeting files; the apprenticeship program; Macaluso's reading files; and Macaluso's weekly reports to the director. Other miscellaneous subject files are also included. The files include letters, minutes of meetings, reports, clippings, and other documentation.

|                |             |            |
|----------------|-------------|------------|
| WNRC Accession | 174-70A6587 | Boxes 1-18 |
|                | 174-70C6587 | 29-30      |
|                | 174-70E6587 | 50-52      |
|                | 174-70I6587 | 56-58      |

**PERMANENT.** Transfer immediately to the National Archives.

32. Selected Compliance Review Files, 1965-85. 25 cu. ft. Arranged by industry type, thereunder by year, and thereunder alphabetically by the name of the company.

Compliance reviews were investigations conducted by OFCCP of companies in the construction or supply and service industries that contracted with the federal government to determine if they met with federal equal opportunity regulations. The reviews could be instigated at the complaint of a company worker or by the OFCCP. If problems were found, the OFCCP could prosecute the company or negotiate an agreement and would make follow up investigations to monitor the company's progress. The files include correspondence, memoranda, contracts, EEO-1 reports, affirmative action programs, standard compliance review reports, conciliation agreements and other documentation. The Bethlehem Steel Case was one of the original contract compliance cases. It has been singled out by Labor Department

officials as one of the most significant civil rights cases that they have handled. Accession 70g6587 contains another important early case, the Crown Zellerback Case. This case was first handled by the committee on equal opportunity, but the settlement they negotiated was rejected by the black local union since the highest step on the promotion ladder for blacks was lower than the lowest step for whites.

WNRC Accession 174-70G6587    Boxes 54  
174-71A2561                    1-20, 39-42

**PERMANENT.** Transfer to the National Archives immediately.

33. Reports and correspondence maintained by the office of program analysis and evaluation, 1964-65. 8 cu. ft. Arranged by subject or type of record.

Letters, memoranda, reports, miscellaneous financial data and audit reports, summaries, forecasts, and policy statements concerning planning and program evaluation throughout the Labor Department with primary emphasis on manpower utilization and training, civil rights enforcement, neighborhood youth programs, and various approaches to the problems of migratory and foreign agricultural workers.

WNRC Accession 68A0534    Boxes 1-7, 12

**PERMANENT.** Transfer immediately to the National Archives.

## Addendum to N1-174-91-1: Item Number Conversion Chart

### N1-174-91-1 Item Number

### WNRC Project Item Number

|    |     |
|----|-----|
| 1  | 3   |
| 2  | 4   |
| 3  | 5   |
| 4  | 6   |
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| 32 | 126 |
| 33 | 128 |