

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) U.S. Department of Labor	
2. MAJOR SUBDIVISION Office of Inspector General	
3. MINOR SUBDIVISION	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE
Sheila J. Hartzell <i>Sheila J. Hartzell</i>	219-4804

LEAVE BLANK (NARA use only)	
JOB NUMBER N1-174-96-2	
DATE RECEIVED 2-12-96	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE	ARCHIVIST OF THE UNITED STATES
5-3-96	<i>John W. Carl</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
1-29-96	<i>Paul A. [Signature]</i>	DOL DEPARTMENTAL RECORDS OFFICER

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See Attached		

## 1. OIG SEMIANNUAL REPORTS TO THE CONGRESS

Reports prepared by the Office of Inspector General and submitted to Congress. The reports summarize the activities of the OIG for six-month periods ending March 31 and September 30.

### a. Record copy of reports.

**Permanent.** Cutoff file upon transmission to the Congress. Transfer one copy of each report to NARA in 5 year blocks when 10 years old.

### b. Working Papers.

Destroy when no longer needed.