

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-174-96-5	
1. FROM (Agency or establishment) Department of Labor		DATE RECEIVED 6-18-96	
2. MAJOR SUBDIVISION Office of the Solicitor		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Front Office Of The Solicitor			
4. NAME OF PERSON WITH WHOM TO CONFER <i>Shirley D. Phillips</i> Shirley D. Phillips	5. TELEPHONE 219-6831- X-162	DATE 7-9-97	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 6-6-96	SIGNATURE OF AGENCY REPRESENTATIVE <i>Cheryl Robinson</i> Cheryl Robinson	TITLE <i>Departmental</i> DOL Records Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<u>See attached description items</u>		

**Chronological Reading Files.** Maintained by the Office of the Solicitor of Labor, Washington, D.C. Consists of correspondence, memoranda, weekly reports, meeting schedules, case summaries, and other administrative records that reflect the routine activities of the Solicitor's Office. Records in this series date 1981 to present.

Disposition: Break files at end of calendar year. Retire to WNRC when 3 years old. Destroy when 5 years old.