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| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b><br>(See Instructions on reverse)                  |                               | LEAVE BLANK   |   |
| TO: GENERAL SERVICES ADMINISTRATION<br>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 |                               | JOB NO.<br>NCI-174-83-2   | DATE RECEIVED<br>August 7, 1987                         |
| 1. FROM (Agency or establishment)<br>DEPARTMENT OF LABOR   |                               | NOTIFICATION TO AGENCY  |   |
| 2. MAJOR SUBDIVISION<br>OFFICE OF THE SECRETARY  |                               | In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. |   |
| 3. MINOR SUBDIVISION<br>OFFICE OF THE UNDER SECRETARY  |                               |   |   |
| 4. NAME OF PERSON WITH WHOM TO CONFER<br>Robert Kravetz  | 5. TELEPHONE EXT.<br>653-5060 | DATE<br>8-26-87   | ARCHIVIST OF THE UNITED STATES<br><i>Frank A. Burke</i> |
| 6. CERTIFICATE OF AGENCY REPRESENTATIVE  |                               |   |   |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

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| B. DATE<br>7-8-87 | C. SIGNATURE OF AGENCY REPRESENTATIVE<br><i>Paul Larson</i><br>Paul Larson | D. TITLE<br>Departmental Records Officer |
|-------------------|--|--|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)  | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN<br>(NARS USE ONLY) |
|-------------|--|-----------------------------------|-------------------------------------|
|             | <p align="center"><u>BENEFITS REVIEW BOARD</u></p> <p>The Benefits Review Board (BRB) was created by the 1972 Amendments to the Longshoreman's and Harbor Workers' Compensation Act (LHWA) (33 USC 901 (a)). The Board is part of the Office of the <del>Under</del> Deputy Secretary of Labor.</p> <p>The BRB is comprised of <del>three</del> <sup>FIVE</sup> Administrative Law Judges located in the National Office. The Board determines appeals <del>from</del> <sup>Appeals</sup> decisions of Administrative Law Judges under the Black Lung Benefits Act of 1972, the LHWA, the D. C. Compensation Act, the Defense Base Act, the Outer Continental Shelf Lands Act, and the Non-Appropriated Fund Instrumentalities Act. Decisions of the BRB are appealable to the U. S. Court of Appeals. The Board is not the official custodian of records under any of these statutes.</p> <p>This establishes a records schedule for the Benefits Review Board. This schedule will be</p> <p align="center"><i>copies to agency, NCF, NNF</i></p> |                                   |                                     |

**REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION**

JOB NO.

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| 7.<br>ITEM<br>NO. | 8. DESCRIPTION OF ITEM<br><i>(With Inclusive Dates or Retention Periods)</i>   | 9. GRS OR<br>SUPERSEDED<br>JOB<br>CITATION | 10. ACTION<br>TAKEN<br><i>(NARS USE<br/>ONLY)</i> |
|-------------------|--|--|---|
| 1.                | <p>used in conjunction with the General records Schedules and other appropriate Department of Labor schedules.</p> <p><b>OFFICIAL DOCKET (CASE) FILES.</b><br/>                     Arranged by year of appeal and thereunder by docket number. includes appeals from decisions of ALJs in favor of the employee, or against the employee. These cases may result in court decisions that interpret legislation and regulations. The case file contains original appeals and related documents including decisions and orders, pleadings and motions, transcripts, exhibits, correspondence, briefs, and transmittal letters.</p> <p>Disposition: Upon closing of case retain one copy of each final decision and order in the docket room/library. Destroy copy file of BRB material. Return Official "Record" File to originating agency for disposition according to its approved records schedule.</p> |  |   |
| 2.                | <p><b>DOCKET SHEETS.</b><br/>                     Arranged by year and thereunder by docket number. The docket sheets are log-type forms containing information such as the appellant's name, date of appeal, dates and types of subsequent documents filed, and disposition of the case.</p> <p>Disposition: Retain dockets sheets for 15 years, then destroy.</p>  |  |   |
| 3.                | <p><b>GENERAL AND MISCELLANEOUS FILES OF THE BOARD.</b><br/>                     Miscellaneous papers, draft decisions, pre-appeal correspondence of the office and Board members, and other administrative material that does not become part of the official case file.</p> <p>Disposition: Destroy when superseded or obsolete, or upon the termination of the board member, whichever is sooner.</p>   |  |   |