REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
   Department of Labor

2. MAJOR SUBDIVISION
   Office of the Solicitor

3. MINOR SUBDIVISION
   National Office

4. NAME OF PERSON WITH WHOM TO CONFER
   Shirley D. Phillips

5. TEL EXT
   523-7655

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are now not needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☐ B Request for disposal after a specified period of time or request for permanent retention.

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>9. SAMPLE OR JOB NO</th>
<th>10. ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Records of former Solicitor of Labor that are now located in the New Department of Labor Building.</td>
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<td></td>
<td>1 Chronological Files of the Solicitor of Labor, October 1968 to April 1980 with gaps. Letters signed or approved by the Solicitor with background materials attached. Disposition: Destroy immediately.</td>
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</tbody>
</table>

STANDARD FORM 115
Revised April 1975
Prescribed by General Services Administration
FMPR (41 CFR) 101-114

MASS DATA CHANGE SHEET NOT REQUIRED