

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

RG 174

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Labor

2. MAJOR SUBDIVISION

Office of the Solicitor

3. MINOR SUBDIVISION

Division of Legislation and Legal Counsel

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. J.J. LaFranchise

5. TEL. EXT.

961-3123

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED <u>11/12/73</u>	JOB NO. <u>1742088</u>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<u>1-4-74</u> Date	<u>James B. Phoebe</u> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

11/8/73

(Date)

J.J. LaFranchise
(Signature of Agency Representative)

SOL Administrative Officer

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Records of the Division of Legislation and Legal Counsel reflecting significant functions and activities. Primary subjects include: Hearings - These contain background information prepared by the Division of Legislation and Legal Counsel relating to hearings held by Congressional committees. Permanent		DISPOSAL NOT APPROVED
2.	Legislation Reports - Copies of legislation reports made to Congressional committees concerning specific proposed legislation. Permanent		DISPOSAL NOT APPROVED
3.	Private Relief Bills - Copies of legislative reports made to Congressional committee concerning specific private relief bills Permanent		DISPOSAL NOT APPROVED
4.	Proposals - Drafts of bills being prepared for submission to Congress. Printed copies of enacted bills are in Legislative Reports File. Dispose 2 years after bill is canceled or enacted.		DISPOSAL APPROVED

7 items

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
5.	<p>Reports - Weekly statistical reports reflecting legislative reports received, prepared, signed by Secretary.</p> <p style="text-align: center;">Dispose when 2 years old.</p>		DISPOSAL APPROVED
6.	<p>Studies - Special studies made by request of Secretary or Solicitor on labor matters.</p> <p style="text-align: center;">Permanent</p>		DISPOSAL NOT APPROVED
7.	<p>Task Forces - Special committees appointed by the Secretary or Solicitor on labor matters.</p> <p style="text-align: center;">Permanent.</p>		DISPOSAL NOT APPROVED