

**REQUEST AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

RG 174

LEAVE BLANK	
DATE RECEIVED 11/12/73	JOB NO. 174-089
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
3/27/74 Date	James B. Rhoads Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of Labor

2. MAJOR SUBDIVISION

Office of the Solicitor

3. MINOR SUBDIVISION

Division of Occupational Safety & Health

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

Mr. J.J. LaFranchise

961-3123

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

11/8/73

(Date)

J.J. LaFranchise

(Signature of Agency Representative)

SOL Administrative Officer

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Budget- Work and other backup papers pertaining to annual budget. Destroy after 3 years		
2.	Freedom of Information Act- Correspondence relating to the dissemination of information under the Freedom of Information Act. Destroy after 3 years		
3.	Litigations- Case files pertaining to litigation in the Courts, under the Occupational Safety and Health Act. (see page 2 for disposal specifications) Permanent	NN-466-9 Item 5e ILNNA-1770 Item 14 204/72	
4.	National Environment Policy Act - Copies of environmental impact statements involving health rule standards. Destroy after 2 years		

8 items

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
5.	National Institute for Occupational Safety and Health - Criteria material used in developing health standards. Destroy after 2 years		
6. <i>3/14/74 RH 14 MAR 74</i>	Occupational Safety and Health Act of 1970- Enforcement, interpretations, rule making proceedings, and state plans for implementing the Occupational Safety and Protection Act of 1970. Offer to National Archives on termination of program. Permanent	<i>NN-465-9 Item 4a</i>	
7.	Reports - Weekly reports pertaining to significant activities of the Division. Destroy after 2 year		
8. <i>3/14/74 RH 14 MAR 74</i>	Representation in Civil Litigation - General correspondence with the Office of Management and Budget, and the Department of Justice relating to representation in civil litigation of the Department of Labor. Offer for transfer to National Archives after 20 years old. Permanent	<i>NN-465-9 Item 1a</i>	
3. <i>3/14/74 RH 14 MAR 74</i>	Litigation Case Files: Transfer to Federal Records Center 5 years after case is closed. a. The Office of the Solicitor will designate before transfer to FRC those cases that are deemed to be historically or politically significant, precedent setting, or of national interest. PERMANENT. Offer to National Archives 30 years after case is closed. b. All other cases. Temporary. Destroy 30 years after case is closed.		