

Request for Records Disposition Authority

Records Schedule Number DAA-0257-2013-0001
 Schedule Status Approved
 Agency or Establishment Bureau of Labor Statistics
 Record Group / Scheduling Group Records of the Bureau of Labor Statistics
 Records Schedule applies to Agency-wide
 Schedule Subject BLS Economic Working Papers
 Internal agency concurrences will be provided No

Background Information

Records consist of a compilation of BLS program office working papers on a variety of topics relevant to the mission of the Bureau. Subjects include , but are not limited to, the following: employment, unemployment, prices and living conditions, productivity and technology, compensation and working conditions, benefits and labor markets, as well as statistical and behavioral science issues. The papers, circulated internally as well as published in outside professional journals, provide information to BLS staff and other professionals interested in the work of the Bureau.

The records covered in this series date from 1971 to 2012 and are numbered sequentially (WP-1 through WP-458). The majority of these working papers can be found on the BLS Public Website (http://www.bls.gov/osmr/workpapers_catalog.htm).

The website provides an abstract summary and a link to the full version in PDF format. Copies of unpublished working papers that are currently available can be obtained from the designated program office. Reprints may be available for published papers. As of February 2013 this series will fall under the BLS Statistical Program Bucket Schedule.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	1	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0257-2013-0001

Sequence Number	
1	BLS Economic Working Papers
1.1	Paper Records (dated from 1971 - 2012) Disposition Authority Number: DAA-0257-2013-0001-0001
1.2	Electronic Copies (PDF Files) Disposition Authority Number: DAA-0257-2013-0001-0002

Records Schedule Items:

Sequence Number		
1	<p>BLS Economic Working Papers Records consist of a compilation of BLS program office working papers on a variety of topics relevant to the mission of the Bureau.</p>	
1.1	<p>Paper Records (dated from 1971 - 2012) Disposition Authority Number DAA-0257-2013-0001-0001</p> <p>The records covered in this series date from 1971 to 2012 and are numbered sequentially (WP-1 through WP-458). The majority of these working papers can be found on the BLS Public Website (http://www.bls.gov/osmr/workpapers_catalog.htm).</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation These are historical records produced in paper</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? No</p> <p>Disposition Instruction</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after approval of this schedule</p> <p>Additional Information</p> <p>First year of records accumulation 1971</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 1971 To 2012</p> <p>How frequently will your agency transfer these records to the National Archives? Unknown This is a one time transfer - transfer records from 1971 to 2012 only. All records post 2012 are scheduled under DAA-0257-2011-0001.</p>	
	Estimated Current Volume	Annual Accumulation

Electronic/Digital		
Paper	5.0 Cubic feet	
Microform		
Hardcopy or Analog Special Media		

1.2

Electronic Copies (PDF Files)

Disposition Authority Number DAA-0257-2013-0001-0002

This item covers all the abstract summaries and the full PDF versions for the majority of the paper records listed in item 1 (dated from 1971 – 2012)

Final Disposition Temporary

Item Status Active

Is this item media neutral? No

Explanation of limitation These are PDF files

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? No

Disposition Instruction

Retention Period Delete/destroy when no longer needed for reference or distribution.

Additional Information

GAO Approval Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
02/25/2013	Certify	Rachel Vera	AMS Records Management Officer	Office of the Assistant Secretary for Administration and Management - Business Operations Center
07/15/2014	Submit for Concurrence	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
07/17/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
07/22/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
07/22/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist