

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
U.S. Department of Labor

2. MAJOR SUBDIVISION  
Mine Safety and Health Administration

3. MINOR SUBDIVISION  
Program Evaluation and Information Resources

4. NAME OF PERSON WITH WHOM TO CONFER  
George M. Pesak  
for Director, PEIR  
5. TELEPHONE  
703 235-1470  
Thomas M. O'Malley

LEAVE BLANK (NARA use only)

JOB NUMBER  
N1-433-98-1

DATE RECEIVED  
6-9-98

### NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE  
9-8-00  
ARCHIVIST OF THE UNITED STATES  
John W. Paul

### 6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
6/4/98	Maureen Hill	Departmental Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><b>FATAL ACCIDENT INVESTIGATION AND FINAL REPORT FILES.</b> Files contain reports and background information relating to the investigation of fatal mine accidents, including statements of accident causes, correspondence, maps, photographs, and descriptions of remedial actions and MSHA involvement. MSHA district offices investigate accidents resulting in single coal mine fatalities; MSHA Headquarters investigates multiple fatality coal mine accidents. All metal and nonmetal mine fatalities are investigated by district offices. The MSHA unit responsible for investigating an accident maintains the primary body of records relating to the investigation until the investigation is completed. <i>The record copy of the final report is included in the case file.</i></p> <p>Annual accumulation: 22 approximately cubic feet. Arrangement: Chronically by date of accident.</p> <p><u>PERMANENT.</u></p> <p>A. <u>Textual files:</u> Close files after investigation and any related litigation is completed. Break closed files annually. Transfer files to the Mine Health and Safety Academy. Transfer files to the National Archives 20 years after break.</p> <p>B. <u>Electronic version of records:</u> Created by the electronic mail and word processing applications.</p> <p><u>TEMPORARY:</u> Delete when file copy is generated or when no longer needed for reference or updating.</p>	<p>NC1-433-85-1</p> <p>2</p> <p>2a</p> <p>2b</p> <p>2c</p> <p>2d</p>	

84 copy to Agency, NARA, NARA, NR

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C. Extra copies of Fatal Accident Final Reports: Copies used only for reference.

TEMPORARY: Destroy when no longer needed.

*Changes approved by DoL records officer Maureen Hill  
by Telephone 4/27/2000. JH*