

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-448-97-1
1. FROM (Agency or establishment) U. S. Department of Labor		DATE RECEIVED	9-23-97
2. MAJOR SUBDIVISION Employment Standards Administration		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Office of Management, Administration and Planning		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER Dottie Chester	5. TELEPHONE 202-219-8447	DATE 1-8-98	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 9-23-97	SIGNATURE OF AGENCY REPRESENTATIVE <i>Phil A. [Signature]</i>	TITLE DEPTL. RECORDS OFFICER
-----------------	--	---------------------------------

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>The Office of Management, Administration and Planning (OMAP), acts as support for the Employment Standards Administration (ESA). OMAP coordinates ESA's long range goals and objectives designed to solve problems and meet the needs of the Nation's workforce. It provides analysis and review of ESA programs, policies, and organizational components to assure efficiency, uniformity of enforcement, and integrity of fiscal and program operations. OMAP also develops and administers ESA's budget, including allocation of resources, and evaluates the overall impact and effectiveness of ESA in meeting the real needs of the Nation's workforce.</p> <p>Disposition attached.</p>		

OFFICE OF MANAGEMENT, ADMINISTRATION AND PLANNING

Office of the Director.

Complaint Review Files. Copies of correspondence, memoranda, interview statements, reports of on-site reviews and findings, records of meetings, recommendations and other related records generated during OMAP Management reviews of office practices.

Disposition: Destroy file three calendar years after completion of review and final action has been taken.