Records Schedule: DAA-0059-2013-0004

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION Request for Records Disposition Authority

Request for Records Disposition Authority

Records Schedule Number DAA-0059-2013-0004

Schedule Status Modified Approved Version

Agency or Establishment Department of State

Record Group / Scheduling Group General Records of the Department of State

Records Schedule applies to Major Subdivsion

Major Subdivision Bureau of Diplomatic Security

Minor Subdivision Office of Security Technology (DS/C/ST)

Schedule Subject Records of Computerized Management Maintenance System

(CMMS)

Internal agency concurrences will

be provided

No

Background Information

Item Count

Number of Total Disposition Items			Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION Request for Records Disposition Authority

Records Schedule: DAA-0059-2013-0004

Outline of Records Schedule Items for DAA-0059-2013-0004

Sequence Number	
1	Computerized Management Maintenance System - CMMS
1.1	Master File Disposition Authority Number: DAA-0059-2013-0004-0001

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION Request for Records Disposition Authority

Records Schedule: DAA-0059-2013-0004

Records Schedule Items

Sequence Number

1

Computerized Management Maintenance System - CMMS

1.1 Master File

Disposition Authority Number DAA-0059-2013-0004-0001

Computerized Management Maintenance System-CMMS provides enterprise-wide asset management capabilities focused on procurement, installation, inventory control, asset maintenance, and lifecycle monitoring on a global scale to compile comprehensive information on the Office of Security Technology's (ST) worldwide operations and the ability to analyze equipment operations. CMMS is also used to track ST operations to ensure that all security equipment is accurately procured and inventoried; work orders related to the equipment and repairs are tracked with a concurrent lifecycle program for maintenance and replacement. In addition, CMMS provides transparency and accurate accounting of security equipment located at posts throughout the world. CMMS adds efficiency to performance tracking, both of personnel and of machinery; procurement efficacy; procurement discipline and historical analysis.

Final Disposition Temporary

Item Status Inactive

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than email and word processing? Yes

Do any of the records covered by this item exist as structured

electronic data?

Yes

Inactive Status Explanation This item is inactive because it was superseded by

New Disposition Authority Number: DAA-

GRS-2016-0011-0001

Disposition Instruction

Cutoff Instruction Cutoff when equipment is excess or retired.

Retention Period Destroy 6 year(s) and 3 month(s) after cutoff.

Additional Information

GAO Approval Not Required

Electronic Records Archives Page 3 of 5 PDF Created on: 02/09/2021

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION Request for Records Disposition Authority

Records Schedule: DAA-0059-2013-0004

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	Ву	Title	Organization
03/29/2013	Certify	Tasha Thian	Agency Records Off icer	A/GIS - A/GIS/IPS/RA
08/07/2013	Return for Revisio n	Andrea Shahmohammadi	Archivist	National Archives and Records Administration - Electronic and Special Media Records Services Divi
11/13/2013	Submit For Certific ation	Shelia Prince	Program Analyst	A/GIS - A/GIS/IPS/RA
11/13/2013	Certify	Tasha Thian	Agency Records Off icer	A/GIS - A/GIS/IPS/RA
11/14/2013	Submit for Concur rence	Lisa Clavelli	Supervisor, ACNR A ppraisal Team 2	National Archives and Records Administration - Records Management Services
11/14/2013	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - Records Management Services
11/18/2013	Concur	Laurence Brewer	Director, National R ecords Management Program	National Archives and Records Administration - National Records Management Program
11/20/2013	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Bureau of Diplomatic Security, Office of					No - Superseded by 'DAA-0059-2018-0003-0006
Overseas Protective Operations	DAA-0059-2011-0001-0001	5.6/100	DAA-GRS-2017-0006-0013		
Bureau of Diplomatic Security, Office of					No - Superseded by 'DAA-0059-2018-0003-0006
Overseas Protective Operations	DAA-0059-2011-0001-0006	5.6/090	DAA-GRS-2017-0006-0012		
Bureau of Diplomatic Security, Office of					No - Superseded by 'DAA-0059-2018-0003-0006
Overseas Protective Operations	DAA-0059-2011-0001-0007	5.6/090	DAA-GRS-2017-0006-0012		
Bureau of Diplomatic Security, Office of the	DAA-0059-2011-0002-0004	5.6/080 and 081	DAA-GRS-2017-0006-0010		Add to crosswalk under DAA-0059-2018-0003-0006
Chief Technology Officer			and DAA-GRS-2017-0006-		
Bureau of Diplomatic Security Office of	DAA-0059-2011-0004-0001	2.2/050, 5.2/020	DAA-GRS-2017-0007-0006,	 	No - Superseded by 'DAA-0059-2018-0003-0010
Human Resources Management			DAA-GRS-2017-0003-0002		
Bureau of Diplomatic Security Office of	DAA-0059-2011-0004-0002	2.2/070, 2.2/071	DAA-GRS-2017-0007-0008,		No - Superseded by 'DAA-0059-2018-0003-0010
Human Resources Management			DAA-GRS-2017-0007-0009,		
Diplomatic Security Deputy Executive	DAA-0059-2011-0006-0001	5.4/010, 5.4/060	DAA-GRS-2016-0011-0001,		Yes - DAA-GRS-2016-0011-0001
Director and Management Services Records			DAA-GRS-2016-0011-0007		
Diplomatic Security Deputy Executive Director and Management Services Records	DAA-0059-2011-0006-0002	5.4/010	DAA-GRS-2016-0011-0001		Yes - DAA-GRS-2016-0011-0001
_					
Diplomatic Security Deputy Executive	DAA-0059-2011-0006-0003	1.2/020, 1.2/030	DAA-GRS-2013-0008-0001,		Yes - DAA-GRS-2013-0008-0001
Director and Management Services Records			DAA-GRS-2013-0008-0003		
Diplomatic Security Deputy Executive Director and Management Services Records	DAA-0059-2011-0006-0010	4.2/001, 4.2/020	DAA-GRS-2019-0001-0001, DAA-GRS-2016-0002-0001		No - Superseded by 'DAA-0059-2018-0003-0010
Bureau of Near Eastern Affairs, Iraq	DAA-0059-2011-0013-0001	1.2/010	DAA-GRS-2013-0008-0007		No - GRS 1.2/020 DAA-GRS-2013-0008-0001
Economic and Assistance Affairs	2,4,4 0033 2011 0013 0001	1.2, 010	D7.01 G1(3 2013 0000 0007		
Bureau of Near Eastern Affairs, Irag	DAA-0059-2011-0013-0002	1.2/020	DAA-GRS-2013-0008-0001		Yes
Economic and Assistance Affairs		, , ,			
Bureau of Diplomatic Security, Office of	DAA-0059-2011-0016-0001	5.6/110 and 111	DAA-GRS-2017-0006-0014		No - Superseded by 'DAA-0059-2018-0003-0006
Information Security			and DAA-GRS-2017-0006-		
i i			0015		
Bureau of Diplomatic Security, Office of	DAA-0059-2011-0016-0002	5.6/140 and 5.6/	DAA-GRS-2017-0006-0019		Yes - DAA-GRS-2017-0006-0020
Information Security			and DAA-GRS-2017-0006-		
Bureau of Diplomatic Security, Office of	DAA-0059-2011-0016-0003	5.6/100	DAA-GRS-2017-0006-0013		No - Superseded by 'DAA-0059-2018-0003-0007
Information Security					
Bureau of Diplomatic Security, Office of	DAA-0059-2011-0016-0004	5.6/010	DAA-GRS-2017-0006-0001		Add to crosswalk under DAA-0059-2018-0003-0007
Information Security					
Bureau of Diplomatic Security, Office of	DAA-0059-2011-0016-0005	5.6/180 and 181	DAA-GRS-2017-0006-0024		Yes
Information Security			and DAA-GRS-2017-0006- 0025		
Bureau of Diplomatic Security, Office of	DAA-0059-2011-0016-0006	5.6/180 and 181	DAA-GRS-2017-0006-0024		Yes
Information Security			and DAA-GRS-2017-0006- 0025		

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Records of the Office of International	DAA-0059-2012-0009-0005	1.2/010	DAA-GRS-2013-0008-0007	1	Yes
Visitors Program					
Bureau of Diplomatic Security, Records of	DAA-0059-2013-0004	5.4/010, 5.6/030	DAA-GRS-2016-0011-0001,		Yes - DAA-GRS-2016-0011-0001
Computerized Management Maintenance			DAA-GRS-2017-0006-0004		
System (CMMS)					
Bureau of Administration, Records of Parking	DAA-0059-2013-0005-0001	5.6/130	DAA-GRS-2017-0006-0018		Yes
Permit and Car Pool Records Information					
Systems of General Services Management					
Personnel - Retirement	N1-059-00-016/7/A	2.5/020	DAA-GRS-2014-0004-0003		DAA-GRS-2017-0007-0004 (GRS 2.2, item 040)
Personnel - Retirement	N1-059-00-016/8/A	2.5/010	DAA-GRS-2014-0004-0001		yes
International Cooperative Administrative	N1-059-01-008/18/A	•			Yes
Support Service		5.2/020	DAA-GRS-2017-0003-0002		
Political-Military Affairs/Humanitarian and	N1-059-01-020/6/B	5.2/020	DAA-GRS-2017-0003-0002		No - Obsolete
Demining					
Employee Services Center	N1-059-02-005/1/A	5.2/020	DAA-GRS-2017-0003-0002		Yes
Information Technology Operations and	N1-059-02-009/1/A and 1/B	3.1/040	DAA-GRS-2013-0005-0010		Yes
Management					
Information Technology Operations and	N1-059-02-009/10	3.1/020	DAA-GRS-2013-0005-0004		No (GRS 5.8, Item 010)
Management					
Information Technology Operations and	N1-059-02-009/11	3.1/010 and	DAA-GRS-2013-0005-0006		Yes (GRS 3.1 Item 010 Only)
Management		3.1/011	and DAA-GRS-2013-0005-		
Information Technology Operations and	N1-059-02-009/2	3.1/020	DAA-GRS-2013-0005-0004		Yes
Management					
Information Technology Operations and	N1-059-02-009/3	3.1/030	DAA-GRS-2013-0005-0005		Yes
Management					
Information Technology Operations and	N1-059-02-009/4/A/1	3.2/040	DAA-GRS-2013-0006-0005		Yes
Management					
Information Technology Operations and	N1-059-02-009/4/A/2	3.2/041	DAA-GRS-2013-0006-0006		Yes
Management					
Information Technology Operations and	N1-059-02-009/4/B	3.2/040	DAA-GRS-2013-0006-0005		No (GRS 3.2, Item 050)
Management					
Information Technology Operations and	N1-059-02-009/5	3.2/010	DAA-GRS-2013-0006-0001		Yes
Management					N.
Information Technology Operations and	N1-059-02-009/6	3.2/020	DAA-GRS-2013-0006-0001		Yes
Management	14.050.00.000/7/4	2.2/224	DAA GRG 2042 0006 0004		Vac
Information Technology Operations and	N1-059-02-009/7/A	3.2/031	DAA-GRS-2013-0006-0004		Yes
Management Information Technology Operations and	N1-059-02-009/8	3.1/020	DAA-GRS-2013-0005-0004	+	Yes
Management	 NT-023-02-009/8	3.1/020	DAA-GK3-2013-0003-0004		
Information Technology Operations and	N1-059-02-009/9	3.1/020	DAA-GRS-2013-0005-0004		No (GRS 1.1, Item 030)
Management	033-02-003/3	3.1/020	DUU-01/2-5013-0003-0004		1.15 (2.13 1.1, 16.11 555)
General Services Management Files	N1-059-03-010/10/A	5.1/010	DAA-GRS-2016-0016-0001		Change to 5.4/071
General Services Management Files	N1-059-03-010/10/B	5.1/010	DAA-GRS-2016-0016-0001	+	Change to 5.4/071 Change to 5.4/071
Ochici ai Jei vices ivianagemient riies	14T 022-02-010/10/B	3.1/010	DUU-01/2-5010-0010-0001		Tenange to 3.4/071

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
General Services Management Files	N1-059-03-010/10/C	5.1/010	DAA-GRS-2016-0016-0001		Change to 5.4/070
General Services Management Files	N1-059-03-010/11	5.4/090 and 1.1	DAA-GRS-2016-0011-0011		1.1/011
General Services Management Files	N1-059-03-010/12/A	5.4/140	DAA-GRS-2016-0011-0017		yes
General Services Management Files	N1-059-03-010/12/B	5.4/140	DAA-GRS-2016-0011-0017		yes
General Services Management Files	N1-059-03-010/2	1.1/010	DAA-GRS-2013-0003-0001		Change to 5.4/010
General Services Management Files	N1-059-03-010/22/A	5.2/020	DAA-GRS-2017-0003-0002		yes
General Services Management Files	N1-059-03-010/23/A/1	5.2/020	DAA-GRS-2017-0003-0002		yes
General Services Management Files	N1-059-03-010/23/A/2	5.2/020	DAA-GRS-2017-0003-0002		Change to: (1.1/ 010) DAA-GRS-2013-0003-0001
General Services Management Files	N1-059-03-010/3	5.1/010	DAA-GRS-2016-0016-0001		Change to: (5.4/010) DAA-GRS-2016-0011-0001
General Services Management Files	N1-059-03-010/7	5.4/010	DAA-GRS-2016-0011-0001		Yes
General Services Management Files	N1-059-03-010/8	5.4/090	DAA-GRS-2016-0011-0011		Yes
General Services Management Files	N1-059-03-010/9	1.1/010	DAA-GRS-2013-0003-0001		Change to: (1.1/011) DAA-GRS-2013-0003-0002
Group of Eight (G-8) Summit Planning	N1-059-04-001/14	1.1/020	DAA-GRS-2013-0003-0011		(1.1/001) DAA-GRS-2016-0013-0001
Organization (SPO)	111-033-04-001/14	1.1/020	DAA-GN3-2013-0003-0011		(1.1/001) DAA-GN3-2010-0013-0001
Group of Eight (G-8) Summit Planning	N1-059-04-001/17	1.1/011	DAA-GRS-2013-0003-0002		yes
Organization (SPO)	111-039-04-001/17	1.1/011	DAA-GR3-2013-0003-0002		yes
Group of Eight (G-8) Summit Planning	N1-059-04-001/20	1.1/010	DAA-GRS-2013-0003-0001		lues "
	N1-059-04-001/20	1.1/010	DAA-GRS-2013-0003-0001		yes
Organization (SPO) Group of Eight (G-8) Summit Planning	N1 050 04 001/22/A	F 2/020	DAA CBC 2017 0002 0002	+	Obsolete-Word Processing copy
	N1-059-04-001/22/A	5.2/020	DAA-GRS-2017-0003-0002		Obsolete-word Processing copy
Organization (SPO)	N4 050 04 002 /40 /B /4 /B	F 2/020	DAA CDS 2017 0002 0002		Ohaalata
Passport Services and Related Records	N1-059-04-002/19/B/1/B	5.2/020	DAA-GRS-2017-0003-0002	+	Obsolete Obsolete
Passport Services and Related Records	N1-059-04-002/19/B/2	5.2/020	DAA-GRS-2017-0003-0002		
Passport Services and Related Records	N1-059-04-002/19/C/3	3.2/051	DAA-GRS-2013-0016-0008		Obsolete
The Office of Foreign Missions Information	N1-059-04-003/1/A	5.2/010	DAA-GRS-2017-0003-0001		Yes
System (TOMIS)					
The Office of Foreign Missions Information	N1-059-04-003/1/C	5.2/020	DAA-GRS-2017-0003-0002		Yes
System (TOMIS)					
The Defense Trade Application System	N1-059-04-004/1/A/1	5.2/020	DAA-GRS-2017-0003-0002		Yes
(DTAS)					
The Defense Trade Application System	N1-059-04-004/1/C/1	5.2/020	DAA-GRS-2017-0003-0002		Yes
(DTAS)					
The Defense Trade Application System	N1-059-04-004/1/C/2	5.2/020	DAA-GRS-2017-0003-0002		Yes
(DTAS)					
The Defense Trade Application System	N1-059-04-004/1/C/3	3.2/051	DAA-GRS-2013-0006-0008		Yes
(DTAS)					
Current Intelligence Staff	N1-059-04-005/4/A	5.2/010	DAA-GRS-2017-0003-0001		Obsolete-Word Processing copy
Current Intelligence Staff	N1-059-04-005/4/B	5.2/020	DAA-GRS-2017-0003-0002		yes (Non record)
Office of Academic Exchange Programs	N1-059-05-003/4	1.2/020	DAA-GRS-2013-0008-0001		Yes
Office of Academic Exchange Programs	N1-059-05-003/5	1.2/010	DAA-GRS-2013-0008-0007		Yes
Office of Citizen Exchanges	N1-059-05-005/5	1.2/020	DAA-GRS-2013-0008-0001		Yes
J. William Fulbright Foreign Scholarship	N1-059-05-006/9/A	5.2/010	DAA-GRS-2017-0003-0001		No - Obsolete
Board					
J. William Fulbright Foreign Scholarship	N1-059-05-006/9/B	5.2/020	DAA-GRS-2017-0003-0002		No - Obsolete
Board					

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Office of the Executive Director (ECA-IIP/EX)	N1-059-05-013/10	1.2/010	DAA-GRS-2013-0008-0007		No - GRS 1.1, 010 Per ECA Consolidation Crosswalk
Office of the Executive Director (ECA-IIP/EX)	N1-059-05-013/9	1.2/020	DAA-GRS-2013-0008-0001		Yes
Office of Policy and Evaluation (ECA/P/V)	N1-059-06-001/6/A	5.2/010	DAA-GRS-2017-0003-0001		No - Obsolete
	N1-059-06-001/6/B	5.2/020	DAA-GRS-2017-0003-0002		No - Obsolete
Internet-Based Travel Registration System	N1-059-06-009/1	5.2/020	DAA-GRS-2017-0003-0002		Yes
Diplomatic Security Office of Training and	N1-059-07-001/22/A	5.1/010	DAA-GRS-2016-0016-0001		Yes
Performance Support	141 055 07 001/22/74	3.1,010	DAA GRS 2010 0010 0001		
Diplomatic Security Office of Training and	N1-059-07-001/24	1.1/010	DAA-GRS-2013-0003-0001		Yes
Performance Support	,				
	N1-059-07-001/25	1.1/010	DAA-GRS-2013-0003-0001		Yes
Performance Support	,				
Diplomatic Security Office of Training and	N1-059-07-001/26	1.1/010	DAA-GRS-2013-0003-0001		Yes
Performance Support	•				
	N1-059-07-011/7	2.6/030	DAA-GRS-2016-0014-0003		Yes
Computer Security					
Bureau of Diplomatic Security, Office of	N1-059-07-011/8, 9, 10	2.6/010	DAA-GRS-2016-0014-0001		Yes
Computer Security					
	N1-059-07-011/ 9				Yes
	N1-059-07-011/10				Yes
Overseas Buildings Operations, Project	N1-059-08-001/8	1.1/010	DAA-GRS-2013-0003-0001		Yes
Execution Office					
Overseas Buildings Operations, Planning and	N1-059-08-002/10	1.1/010	DAA-GRS-2013-0003-0001		Yes
Development					
Foreign Service Institute -Executive Director	N1-059-08-007/7	1.1/010	DAA-GRS-2013-0003-0001		Change to: 1.1/011
for Management Office of the Registrar					
(FSI/EX/REG)					
Bureau of Overseas Buildings Operations	N1-059-08-014/3/A	2.2/080	DAA-GRS-2017-0007-0002		No - GRS Not Appropriate. The retention should remain as is
PASS -Personnel Administration Security					until further review is conducted.
Svstem Files					N.
Department of State Public Website	N1-059-09-004/1/A	5.1/020	DAA-GRS-2016-0016-0002		Yes
Department of State Public Website	N1-059-09-004/2	3.1/020	DAA-GRS-2013-0005-0004		Yes
Overseas Buildings Operations Facilities	N1-059-09-005/1	5.4/070 and 071	DAA-GRS-2016-0011-0008		Yes
Management Division			and DAA-GRS-2016-0011-		
Overseas Buildings Operations Facilities	N1-059-09-005/14		DAA-GRS-2016-0011-0008		No - The retention should remain as is until further
Management Division			and DAA-GRS-2016-0011-		review is conducted.
		5.4/070 and 071		1	
Overseas Buildings Operations Facilities	N1-059-09-005/15	5.4/070 and 071	DAA-GRS-2016-0011-0008		No - The retention should remain as is until further
Management Division			and DAA-GRS-2016-0011-		review is conducted.
			0009		

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Overseas Buildings Operations Facilities	N1-059-09-005/16	5.4/070 and 071	DAA-GRS-2016-0011-0008		No - The retention should remain as is until further
Management Division			and DAA-GRS-2016-0011-		review is conducted.
			0009		
Overseas Buildings Operations Facilities	N1-059-09-005/17	2.7/040	DAA-GRS-2017-0010-0004		Yes
Management Division					
Overseas Buildings Operations Facilities	N1-059-09-005/18	5.4/070 and	DAA-GRS-2016-0011-0008,		YES - GRS 2.7/040 DAA-GRS-2017-0010-0004 ONLY!!
Management Division	,	071, and	DAA-GRS-2016-0011-0009,		(NO for GRS 5.4/070 & 071 not appropriate for this
		2.7/040	DAA-GRS-2017-0010-0004		item)
Overseas Buildings Operations Facilities	N1-059-09-005/21	5.6/090	DAA-GRS-2017-0006-0002		No - The records have stipulations (foreign buildings
Management Division		,			owned or leased bldgs) and retention should remain as
					is until further review is conducted.
Overseas Buildings Operations Facilities	N1-059-09-005/23	5.4/070 and 071	DAA-GRS-2016-0011-0008		No - The records have stipulations (foreign buildings
Management Division			and DAA-GRS-2016-0011-		owned or leased bldgs) and retention should remain as
			0009		is until further review is conducted.
Overseas Buildings Operations Facilities	N1-059-09-005/24	5.4/070 and 071	DAA-GRS-2016-0011-0008		No - The records have stipulations (foreign buildings
Management Division			and DAA-GRS-2016-0011-		owned or leased bldgs) and retention should remain as
			0009		is until further review is conducted.
Overseas Buildings Operations Facilities	N1-059-09-005/25	5.4/070 and 071	DAA-GRS-2016-0011-0008		No - The records have stipulations (foreign buildings
Management Division	,		and DAA-GRS-2016-0011-		owned or leased bldgs) and retention should remain as
			0009		is until further review is conducted.
Overseas Buildings Operations Facilities	N1-059-09-005/28	2.7/040	DAA-GRS-2017-0010-0004		No - The records have stipulations (foreign buildings
Management Division	· ·	,			owned or leased bldgs) and retention should remain as
					is until further review is conducted.
Records of the Office of the Historian	N1-059-10-001/12	5.1/020 and	DAA-GRS-2016-0016-0002		yes
		3.1/020	and DAA-GRS-2013-0005-		
Records of the Office of the Historian	N1-059-10-001/6/A	6.2/010	DAA-GRS-2015-0001-0001		ves
Records of the Office of the Historian	N1-059-10-001/6/B	<u>'</u>	DAA-GRS-2015-0001-0001		Change to: (6.2/040) DAA-GRS-2015-0001-0006
Records of the Office of the Historian	М1-039-10-001/6/В	6.2/050 and 060			
			and DAA-GRS-2015-0001-		and (6.DAA-GRS-2015-0001-0005 (6.2/050)
Conflict and Stabilization Operations	N1-059-10-005/2	6.5/020 and	DAA-GRS-2017-0002-0002		No - GRS 5.1/020 but the longer retention should remain
External Website (G/CSO)		6.4/020	and DAA-GRS-2016-0005-		in effect until further review is conducted. No Public
			0002		Activity.
Conflict and Stabilization Operations	N1-059-10-005/3	3.1/020	DAA-GRS-2013-0005-0004		OK
External Website (G/CSO)					
Conflict and Stabilization Operations	N1-059-10-006/2	6.5/020 and	DAA-GRS-2017-0002-0002		No - GRS 5.1/020 but the longer retention should remain
External Website (G/CSO)		6.4/020	and DAA-GRS-2016-0005-		in effect until further review is conducted.
			กกกว		
Conflict and Stabilization Operations	N1-059-10-006/3	3.1/020	DAA-GRS-2013-0005-0004		OK
External Website (G/CSO)					
Bureau of Resource Management	N1-059-10-012/1	1.3/010	DAA-GRS-2015-0006-0001	Superse	Yes
				ded FY	
				17	
Bureau of Resource Management	N1-059-10-012/2	1.3/020 and 040	DAA-GRS-2015-0006-0003		No - GRS 1.3/010
I	1	1	and DAA-GRS-2015-0006-		1

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Bureau of Resource Management	N1-059-10-012/3/A	1.3/040	DAA-GRS-2015-0006-0005		NO - This should remain the same since it the master
					repository until review is completed.
Bureau of Resource Management	N1-059-10-012/3/B	1.3/020	DAA-GRS-2015-0006-0003		Yes
Bureau of Resource Management	N1-059-10-012/5/A	1.3/020	DAA-GRS-2015-0006-0003		Yes
Bureau of Resource Management	N1-059-10-012/5/B	1.3/020	DAA-GRS-2015-0006-0003		Yes
Emergency Management (A/OEM)-	N1-059-10-013	5.3/020	DAA-GRS-2016-0004-0002		yes
Centralized Emergency Notification Systems					
(CENS)					
Bureau of East Asian and Pacific Affairs,	N1-059-10-014/2	1.2/020	DAA-GRS-2013-0008-0001		yes
Office of Regional Security and Policy					
(EAP/RSP)					
Bureau of Administration Office of Global	N1-059-10-017/4/A	5.5/020	DAA-GRS-2016-0012-0002		Retain agency number pending discussion with
Publishing Solutions					office of record
Bureau of Administration Office of Global	N1-059-10-017/4/B	5.5/020	DAA-GRS-2016-0012-0002		Retain agency number pending discussion with
Publishing Solutions					office of record
Bureau of Administration Office of Global	N1-059-10-017/4/C	1.1/010	DAA-GRS-2013-0003-0001		Retain agency number pending discussion with
Publishing Solutions					office of record
Bureau of Administration Office of Global	N1-059-10-017/5	1.1/010	DAA-GRS-2013-0003-0001		Retain agency number pending discussion with
Publishing Solutions	,				office of record
Bureau of Administration Office of Global	N1-059-10-017/6/A	5.5/020	DAA-GRS-2016-0012-0002		Retain agency number pending discussion with
Publishing Solutions	112 055 10 017/0/11	3.57 626	DAY GIS 2010 0012 0002		office of record
Bureau of Administration Office of Global	N1-059-10-017/6/B	5.5/020	DAA-GRS-2016-0012-0002		Retain agency number pending discussion with
Publishing Solutions	, , ,				office of record
Bureau of Administration Office of Global	N1-059-10-017/7	5.5/010	DAA-GRS-2016-0012-0001		Retain agency number pending discussion with
Publishing Solutions					office of record
Bureau of Administration Office of Global	N1-059-10-017/8/A	5.1/010	DAA-GRS-2016-0016-0001		Retain agency number pending discussion with
Publishing Solutions					office of record
Bureau of Administration Office of Global	N1-059-10-017/8/B	1.1/010	DAA-GRS-2013-0003-0001		Retain agency number pending discussion with
Publishing Solutions					office of record
Bureau of Administration Office of Global	N1-059-10-017/9	5.5/020	DAA-GRS-2016-0012-0002		Retain agency number pending discussion with
Publishing Solutions	N1-059-10-017/9	5.5/020	DAA-GK3-2016-0012-0002		office of record
Bureau of East Asian and Pacific Affairs,	N1-059-11-001/2	1.2/020	DAA-GRS-2013-0008-0001		DAA-GRS-2013-0008-0007 (GRS 1.2, item 010)
Office of Public Diplomacy (EAP/ PD)	111-055-11-001/2	1.2/020	DAA-GN3-2013-0008-0001		STATE STATE STATE STATE STATE STATE STATE STATE STATE STATE STATE STATE STATE STATE STATE STATE STATE ST
Bureau of International Information	N1-059-11-002	2.6/010	DAA-GRS-2016-0014-0001		Yes
Programs, Office of Web Management	111-055-11-002	2.0/010	DAA-GN3-2010-0014-0001		163
	N1-059-11-003/4	3.1/001	DAA-GRS-2016-0013-0002	+	No. GRS 5.1, Item 010
International Programs Directorate Office of	141 033 11 003/4	3.1,001	BAA 3113-2010-0013-0002		1.10. G. G. 1, Rom 0.10
Regional Directors (DS/IP/RD)					
	NA 050 44 044 /4	4.4/040	DAA CDC 2042 0002 0001		Vee
Bureau of Diplomatic Security, Office of	N1-059-11-011/1	1.1/010	DAA-GRS-2013-0003-0001		Yes
Protection					

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Bureau of Diplomatic Security,	N1-059-11-013/2	5.6/140 and	DAA-GRS-2017-0006-0019		Yes. GRS 5.6, Item 150
Counterintelligence Division		5.6/150	and DAA-GRS-2017-0006-		
Bureau of Political-Military Affairs, Office of	N1-059-11-016/7	1.2/020	DAA-GRS-2013-0008-0001		Yes
Weapons Removal and Abatement					
Real Estate Management System (REMS)	N1-059-87-011/1	5.4/010,	DAA-GRS-2016-0011-0001,		Superseded by N1-059-08-16/8b
		5.4/070,	DAA-GRS-2016-0011-0008,		
		5.4/071	DAA-GRS-2016-0011-0009		
Commissary and Recreation Financial	N1-059-87-012/1	1.1/010	DAA-GRS-2013-0003-0001		Change to: 1.1/011
Statements					
Personnel From Side (PERFS)	N1-059-88-016/1	2.1/080	DAA-GRS-2014-0002-0013		Superseded by N1-059-00-008/5a
Medical Services Records	N1-059-89-037/1/1/A/2	2.7/060	DAA-GRS-2017-0010-0009		yes
Medical Services Records	N1-059-89-037/1/6	2.7/060	DAA-GRS-2017-0010-0009		yes
Medical Services Records	N1-059-89-037/1/7	2.7/060	DAA-GRS-2017-0010-0009		yes
Medical Services Records	N1-059-89-037/1/12/A/1	2.7/060	DAA-GRS-2017-0010-0009		yes should be N1-059-89-37, item 11a1
Medical Services Records	N1-059-89-037/1/12/A/2	2.7/060	DAA-GRS-2017-0010-0009		
Medical Services Records	N1-059-89-037/1/12/B	2.7/070	DAA-GRS-2017-0010-0012		no should be DAA-GRS-2017-0010-0009 and N1-059-89-37, item
Medical Services Records	N1-059-89-037/1/13/A	2.7/060	DAA-GRS-2017-0010-0009		yes should be N1-059-89-37, item 12a
Medical Services Records	N1-059-89-037/1/13/B	2.7/070	DAA-GRS-2017-0010-0012		yes should be N1-059-89-37, item 12b
Medical Services Records	N1-059-89-037/2/1	2.7/020	DAA-GRS-2017-0010-0002		no - item obsolete NN-166-005, item 2
Medical Services Records	N1-059-89-037/3/3	2.7/020	DAA-GRS-2017-0010-0002		no - item obsolete NN-166-005, item 3
Refugee Data Center (RDC) Records in New					Superseded by N1-059-08-03/3b
York	N1-059-89-040/6/A/1	5.2/020	DAA-GRS-2017-0003-0002		
Office of Defense Relations and Security					Yes
Assistance Program Files	N1-059-92-031/10	1.3/041	DAA-GRS-2015-0006-0006		
Arms Export Files	N1-059-92-032/1/A	5.2/020	DAA-GRS-2017-0003-0002		Yes
Arms Export Files	N1-059-92-032/3/B	5.2/020	DAA-GRS-2017-0003-0002		Obsolete
Arms Export Files	N1-059-92-032/8/B	5.2/020	DAA-GRS-2017-0003-0002		Obsolete
Arms Export Files	N1-059-92-032/9/B	5.2/020	DAA-GRS-2017-0003-0002		Obsolete
Arms Export Files	N1-059-92-032/12/C	5.2/020	DAA-GRS-2017-0003-0002		Obsolete
Assistant Secretary for Politico-Military					Obsolete
Affairs Records	N1-059-92-040/2/B	5.2/020	DAA-GRS-2017-0003-0002		
Assistant Secretary for Politico-Military					Obsolete
Affairs Records	N1-059-92-040/8/B	5.2/020	DAA-GRS-2017-0003-0002		
White House Liaison Records	N1-059-93-025/1	2.1/060	DAA-GRS-2014-0002-0011		Change to 2.1/102
White House Liaison Records	N1-059-93-025/5	2.1/060	DAA-GRS-2014-0002-0011		Change to 2.1/102
Personnel Management Files and Monthly					yes
Status Reports	N1-059-93-048/1	2.2/010	DAA-GRS-2017-0007-0001		
Bureau of Inter-American Affairs Office of					Delete per Marci 1/26/2021
the Executive Director	N1-059-94-004/29/A?				
Bureau of Inter-American Affairs Office of		Schedule Only			Delete per Marci 1/26/2021
the Executive Director	N1-059-94-004/29/C?	has Items 1-3			
Office of the Historian	N1-059-94-015/1/D/2	5.1/020	DAA-GRS-2016-0016-0002		Superseded by N1-059-10-01, item 1f

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Office of the Historian -Advisory Committee					Superseded by N1-059-10-01, item 6a
·	N1-059-94-015/5/A	6.2/010	DAA-GRS-2015-0001-0001		
Office of the Historian	N1-059-94-015/5/B	6.2/040 and 6.2/	DAA-GRS-2015-0001-0004		Superseded by N1-059-10-01, item 6b
	, ,		and DAA-GRS-2015-0001-		
Property Management Report of Excess					yes
Equipment Returned	N1-059-94-017	1.1/030	DAA-GRS-2013-0003-0004		
Bureau of Diplomatic Security	N1-059-94-043/10	5.6/090	DAA-GRS-2017-0006-0012		No. GRS 4.2, Item 032
Bureau of Diplomatic Security			DAA-GRS-2013-0008-0001		Yes (DAA-0059-2011-0006-0003)
			and DAA-GRS-2013-0003-		
	N1-059-94-043/105	1.2/020 and 1.1/	0001		
Bureau of Diplomatic Security	N1-059-94-043/25	5.3/010	DAA-GRS-2016-0004-0001		Yes (N1-059-10-19, item 12)
Bureau of Diplomatic Security	N1-059-94-043/32/D/1	5.6/090	DAA-GRS-2017-0006-0012		GRS 5.6, Item 100
Bureau of Diplomatic Security	N1-059-94-043/32/D/2	5.6/010, 090,	DAA-GRS-2017-0006-0001,		GRS 5.6, Item 100
		110, 111,	DAA-GRS-2017-0006-0012,		
			DAA-GRS-2017-0006-0014,		
			DAA-GRS-2017-0006-0015		
Bureau of Diplomatic Security	N1-059-94-043/32/E	5.6/040	DAA-GRS-2017-0006-0004		GRS 5.6, Item 100
Bureau of Diplomatic Security	N1-059-94-043/32/F	5.6/080, 5.6/081	DAA-GRS-2017-0006-0010,		GRS 5.6, Item 100
·			DAA-GRS-2017-0006-0011,		
			DAA-GRS-2017-0006-0013,		
			DAA-GRS-2016-0011-0011,		
			DAA-GRS-2017-0006-0001		
Bureau of Diplomatic Security	N1-059-94-043/32/G	5.6/200	DAA-GRS-2017-0006-0027		No. GRS 5.6, Item 100
Bureau of Diplomatic Security	N1-059-94-043/35/A	5.6/120	DAA-GRS-2017-0006-0016		No. GRS 5.6, Item 130
Bureau of Diplomatic Security	N1-059-94-043/35/B	5.6/120	DAA-GRS-2017-0006-0016		No. GRS 5.6, Item 010
Bureau of Diplomatic Security	N1-059-94-043/36	5.6/010	DAA-GRS-2017-0006-0001		Yes
Bureau of Diplomatic Security	N1-059-94-043/81/B/1	5.6/181	DAA-GRS-2017-0006-0025		No. GRS 5.6, item 180 (N1-059-08-18, item 1a(4))
Bureau of Diplomatic Security	N1-059-94-043/81/B/2	5.6/180	DAA-GRS-2017-0006-0024		Yes (N1-059-08-18, item 1a(5))
Bureau of Diplomatic Security	N1-059-94-043/81/C/1	5.6/181	DAA-GRS-2017-0006-0025		No. Superseded by 'DAA-0059-2018-0003-0002
Bureau of Diplomatic Security	N1-059-94-043/81/C/3	5.6/181	DAA-GRS-2017-0006-0025		Yes (N1-059-08-18, item 1a(8))
Bureau of Diplomatic Security	N1-059-94-043/81/D	5.6/181	DAA-GRS-2017-0006-0025		Obsolete
Bureau of Inter-American Affairs, Nicaragua,	N1-059-94-044/7	1.2/020 and	and DAA-GRS-2013-0003-		Agency schedule stands
1984-90		1.1/010	0001		Permanent High dollar grant files
Bureau of Inter-American Affairs, Nicaragua,	N1-059-94-044/8	1.2/020 and	DAA 000 2012 0000		Agency schedule stands
1984-90	,	1.1/010	and DAA-GRS-2013-0003- 0001		Permanent High dollar financial files
Office of UNESCO and Scientific Programs	N1-059-95-001	1.2/020 and	DAA-GRS-2013-0008-0001	+	DAA-GRS-2013-0008-0006 (1.21 020)
Education and Scientific Grant and	INT 000-00-	1.1/010	and DAA-GRS-2013-0003-		DAA GN3-2013-0000-0000 (1.21 020)
Contribution Case Files		1.1/010	0001		
Bureau of Administration Information	N1-059-95-004/24	4.2/030	DAA-GRS-2019-0001-0002		ves
Management	N1-033-33-004/24	4.2/030	DWW-QU2-5013-0001-0005		Jee .
Overseas School Country Files	N1-059-95-005	1.2/020 and	DAA-GRS-2013-0008-0001		DAA-GRS-2013-0003-0001 (1.1/010)
Overseas school Country Files	 CON-CE-ECO-TNI	1.2/020 and 1.1/010	and DAA-GRS-2013-0008-0001		
Decement Complete	N1-059-96-005/21/C/3	3.2/051	DAA-GRS-2013-0006-0008		Vos
Passport Services	N1-039-90-003/21/C/3	3.2/031	DAA-GK3-2013-0000-0008		Yes

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Passport Services	N1-059-96-005/22/C/2	3.2/051	DAA-GRS-2013-0006-0008		Yes
Bureau of Administration Property					yes
Management	N1-059-96-016/1/A	5.4/010	DAA-GRS-2016-0011-0001		
Bureau of Administration Property					yes
Management	N1-059-96-016/2	5.4/010	DAA-GRS-2016-0011-0001		
Bureau of Administration Property					Change: DAA-GRS-2013-0003-0002 (1.1/011)
Management	N1-059-96-016/3/A	5.4/010	DAA-GRS-2016-0011-0001		
Bureau of Administration Property					yes
Management	N1-059-96-016/4/A	5.4/010	DAA-GRS-2016-0011-0001		
Bureau of Administration Property					DAA-GRS-2016-0011-0001 (5.4/011)
· ·	N1-059-96-016/5	1.1/010	DAA-GRS-2013-0003-0001		
International Merchant Purchase					yes
Authorization Card (I.M.P.A.C.) Files	N1-059-96-029/1	1.1/011	DAA-GRS-2013-0003-0002		
Medical X-Ray Films	N1-059-97-019	2.7/070	DAA-GRS-2017-0010-0012		yes
Bureau of Finance and Management Policy					yes
(FMP) Chief Financial Officer	N1-059-99-018/3/A	6.2/010	DAA-GRS-2015-0001-0001		
Bureau of Finance and Management Policy					yes
	N1-059-99-018/5/A	6.2/010	DAA-GRS-2015-0001-0001		
Credit Card Files Foreign Service Institute					yes
-	N1-059-99-022/1	1.1/010	DAA-GRS-2013-0003-0001		
Office of Personnel, Personnel Statistics and				_	yes
	NC-059-75-007/1	2.2/010	DAA-GRS-2017-0007-0001		
Office of Personnel, Personnel Statistics and			_		no use GRS 2.2, Item 020
Employee Reports	NC-059-75-007/2	2.2/010	DAA-GRS-2017-0007-0001		
Office of Personnel, Personnel Statistics and			_		yes
1	NC-059-75-007/3	2.2/010	DAA-GRS-2017-0007-0001		
Office of Personnel, Personnel Statistics and			_		no use GRS 2.5, Item 010
· ·	NC-059-75-007/4	2.2/010	DAA-GRS-2017-0007-0001		·
Office of Personnel, Personnel Statistics and			_		No use DAA-GRS-2016-0014-0001 (GRS 2.6, Item 010)
	NC-059-75-007/5	2.2/010	DAA-GRS-2017-0007-0001		
Office of Personnel, Personnel Statistics and			_		item obsolete
Employee Reports	NC-059-75-007/6	2.2/010	DAA-GRS-2017-0007-0001		
Office of Personnel, Personnel Statistics and			_		yes
Employee Reports	NC-059-75-007/7	2.2/010	DAA-GRS-2017-0007-0001		
Office of Personnel, Personnel Statistics and			_		item obsolete
	NC-059-75-007/8	2.2/010	DAA-GRS-2017-0007-0001		
Office of Personnel, Personnel Statistics and			_		yes
Employee Reports	NC-059-75-007/9	2.2/010	DAA-GRS-2017-0007-0001		[
Office of Personnel, Personnel Statistics and			_		NonRecord - Reference Copy
Employee Reports	NC-059-75-007/10	2.2/010	DAA-GRS-2017-0007-0001		
Department of State Employee Campaigns			_	_	Superseded by N1-059-00-11/10a(1)
	NC-059-75-008/1/A	2.2/030	DAA-GRS-2017-0007-0003		
Department of State Employee Campaigns			_		yes
	NC-059-75-008/1/B	2.2/030	DAA-GRS-2017-0007-0003		[

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Department of State Employee Campaigns					yes
and Incentives Branch	NC-059-75-008/2	2.2/030	DAA-GRS-2017-0007-0003		
Department of State Employee Campaigns			-		obsolete
and Incentives Branch	NC-059-75-008/4	2.2/030	DAA-GRS-2017-0007-0003		
Department of State Employee Campaigns			-		Obsolete
and Incentives Branch	NC-059-75-008/5	2.7/070	DAA-GRS-2017-0010-0012		
Department of State Employee Campaigns			DAA-GRS-2017-0010-0012,		Obsolete
and Incentives Branch	NC-059-75-008/8	2.7/070, 2.7/080	DAA-GRS-2017-0010-0013		
Foreign Service Mustang Program Files and					GRS 2.1, Item 050/NC-059-75-09, Item 3
Grievance Files	NC-059-75-009/2	2.3/060	DAA-GRS-2018-0002-0006		
Personnel and Applicant Security Clearance			DAA-GRS-2017-0006-0022,		Yes
Case Files			DAA-GRS-2017-0006-0023,		
			DAA-GRS-2017-0006-0024,		
	NC-059-75-011/1	5.6/170, 5.6/171	DAA-GRS-2017-0006-0025		
Personnel and Applicant Security Clearance			DAA-GRS-2017-0006-0022,		Yes
Case Files			DAA-GRS-2017-0006-0023,		
			DAA-GRS-2017-0006-0024,		
	NC-059-75-011/2	5.6/170, 5.6/171	DAA-GRS-2017-0006-0025		
Foreign Affairs Document and Reference					NonRecord - Reference copies
Center Publications, Issuances and					
Regulations, and Organizational Charts	NC-059-75-014/1/B	5.2/020	DAA-GRS-2017-0003-0002		
Foreign Affairs Document and Reference					yes
Center Publications, Issuances and					
Regulations, and Organizational Charts	NC-059-75-014/12/A	1.3/041	DAA-GRS-2015-0006-0006		
Foreign Affairs Document and Reference					Yes
Center Publications, Issuances and					
Regulations, and Organizational Charts	NC-059-75-014/12/B	2.2/080	DAA-GRS-2017-0007-0012		
Foreign Affairs Document and Reference					Yes
Center Publications, Issuances and					
Regulations, and Organizational Charts	NC-059-75-014/12/C	5.1/010	DAA-GRS-2016-0016-0001		
Foreign Affairs Document and Reference					Superseded by N1-059-95-04/24
Center	NC-059-75-017/2	4.2/030	DAA-GRS-2019-0001-0002		
Foreign Affairs Document and Reference					yes
Center	NC-059-75-017/3	4.1/020	DAA-GRS-2013-0002-0007		
Foreign Affairs Document and Reference					Yes
Center	NC-059-75-017/4	4.1/020	DAA-GRS-2013-0002-0007		
Foreign Affairs Document and Reference					Yes
Center	NC-059-75-017/8	4.1/020	DAA-GRS-2013-0002-0007		
Foreign Affairs Document and Reference	l				yes
Center	NC-059-75-017/9/A	4.1/020	DAA-GRS-2013-0002-0007		
Foreign Affairs Document and Reference					yes
Center	NC-059-75-017/9/B	4.1/020	DAA-GRS-2013-0002-0007		
Foreign Affairs Document and Reference					yes
Center	NC-059-75-017/10	4.1/020	DAA-GRS-2013-0002-0007		

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Foreign Affairs Document and Reference					yes
Center	NC-059-75-017/11	4.1/020	DAA-GRS-2013-0002-0007		
Foreign Affairs Document and Reference					yes
Center	NC-059-75-017/12	4.1/020	DAA-GRS-2013-0002-0007		
Foreign Affairs Document and Reference					yes
Center	NC-059-75-017/13	4.1/020	DAA-GRS-2013-0002-0007		
Medical X-Rays	NC-174-000122/1	2.7/070	DAA-GRS-2017-0010-0012		yes
Medical Case Files; Records of Retired Case					item obsolete
Files	NC1-059-76-12	2.7/070	DAA-GRS-2017-0010-0012		
Foreign Service Institute Language					ok
Laboratory	NC1-059-76-16/1	1.1/011	DAA-GRS-2013-0003-0002		
International Visitors Program	NC1-059-77-08/1	1.2/020	DAA-GRS-2013-0008-0001		yes
Bureau Work/Study Employee Files	NC1-059-77-15/1	2.2/110	DAA-GRS-2017-0007-0016		Change to 2.1/120
Freedom of Information Case Files	NC1-059-77-16/1	4.2/020	DAA-GRS-2016-0002-0001		yes
Grievance and Suitability Files for Civil and	NC1-059-77-18/2/A	2.3/060	DAA-GRS-2018-0002-0006		yes
Foreign Service Employees; Foreign Service					
Performance Evaluation Files; Administrative					
Clearances for Separation					
•	NC1-059-77-18/2/B	2.3/060	DAA-GRS-2018-0002-0006		Yes
Foreign Service Employees; Foreign Service					
Performance Evaluation Files; Administrative					
Clearances for Separation					
Privacy Act Requests Files	NC1-059-77-21/1	4.2/020	DAA-GRS-2016-0002-0001		yes
Freedom of Information Act Request and	NC1-059-77-24/1	4.2/020	DAA-GRS-2016-0002-0001		yes
Appeal Files					
Freedom of Information Act Request and	NC1-059-77-24/2	4.2/020	DAA-GRS-2016-0002-0001		yes
Appeal Files					
Post Organization and Administration	NC1-059-77-26/8	1.3/020	DAA-GRS-2015-0006-0002		1.3/041
Records					
Post Organization and Administration	NC1-059-77-26/9	1.3/020	DAA-GRS-2015-0006-0002		1.3/041
Records					
Post Organization and Administration	NC1-059-77-26/10	1.3/020	DAA-GRS-2015-0006-0002		(1.3, item 050) DAA-GRS-2015-0006-0007
Records					
Post Organization and Administration	NC1-059-77-26/11	1.1/020	DAA-GRS-2013-0003-0011		(1.3, item 050) DAA-GRS-2015-0006-0007
Records					
Post Organization and Administration	NC1-059-77-26/12	1.1/011	DAA-GRS-2013-0003-0002		DAA-GRS-2016-0013-0001 (1.1, item 001)
Records					
Personnel Security Cases	NC1-059-78-04/1	5.6/170, 5.6/171	DAA-GRS-2017-0006-0022,		Obsolete (was superseded by N1-059-94-043, item
			DAA-GRS-2017-0006-0023,		81d)
			DAA-GRS-2017-0006-0024,		
			DAA-GRS-2017-0006-0025		

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Merit Promotion Announcement and	NC1-059-78-13/1	2.1/020, 2.1/050	DAA-GRS-2014-0002-0002,		yes GRS 2.1, Item 050
Applicant Files			DAA-GRS-2017-0011-0001		
			and DAA-GRS-2017-0011-		
Congressional Committee Travel Abroad	NC1-059-78-14/1/A	1.1/010	DAA-GRS-2013-0003-0001		yes
Congressional Committee Travel Abroad	NC1-059-78-14/1/B	1.1/001	DAA-GRS-2016-0013-0001		yes
Office of Budget Allotment and	NC1-059-79-15/1	1.1/010	DAA-GRS-2013-0003-0001		Superseded by N1-059-10-12, item 5a
Apportionment Controls	,				
Security Surveys of U.S. Government-Owned	NC1-059-80-03/1	5.6/080 and	DAA-GRS-2017-0006-0010		Yes. GRS 5.6, Item 81
Facilities Abroad	·	5.6/081	and DAA-GRS-2017-0006-		
Claims for Employee Compensation from	NC1-059-80-06/1	2.4/100	DAA-GRS-2016-0015-0012		ves
Merit Promotion Announcement Files	NC1-059-80-15	1 5	DAA-GRS-2014-0002-0002,		yes GRS 2.1, Item 050
I vient Promotion Announcement Plies	NC1-039-60-13	2.1/020, 2.1/030	DAA-GRS-2017-0011-0001		yes GNS 2.1, Item 000
			and DAA-GRS-2017-0011-		
Library of the Department of State	NC1-059-80-21/1/A	4.4/010	DAA-GRS-2015-0003-0001		Superseded by N1-059-95-04, item 30a
Library of the Department of State	NC1-059-80-21/1/B	4.4/020	DAA-GRS-2015-0003-0002		Superseded by N1-059-95-04, item 30b
Library of the Department of State	NC1-059-80-21/2	4.4/020	DAA-GRS-2015-0003-0002		4.4/010 DAA-GRS-2015-0003-0001
Library of the Department of State	NC1-059-80-21/3	4.4/020	DAA-GRS-2015-0003-0002		Superseded by N1-059-95-04, item 30b
Library of the Department of State	NC1-059-80-21/4	5.1/010	DAA-GRS-2016-0016-0001		Superseded by N1-059-95-04, item 30b
Civil Service Upward Mobility Program Files	NC1-059-84-02/1	2.1/050 and	DAA-GRS-2017-0011-0001		yes GRS 2.1, Item 051
		2.1/051	and DAA-GRS-2017-0011-		
Budget and Finance Employee Fiscal Folder	NN-173-000226/1	2.4/010, 2.2/050	DAA-GRS-2019-0004-0001,		DAA-GRS-2016-0015-0004 (GRS 2.4, item 040)
and Pay Cards			DAA-GRS-2017-0007-0006		
Budget and Finance Employee Fiscal Folder	NN-173-000226/2	2 4/010 2 2/050	DAA-GRS-2019-0004-0001,		DAA-GRS-2019-0004-0001 (2.4/010)
and Pay Cards	270 000220,2	2. 1, 010, 2.2, 000	DAA-GRS-2017-0007-0006		
			27.01. 41.3 2017 6007 6000		
Medical Case Files	NN-173-000236/1	2.7/070	DAA-GRS-2017-0010-0012		yes
Office of Budget and Finance International	NN-173-000335/1	1.1/010	DAA-GRS-2013-0003-0001		yes
Travel File					
Special Assistant to the Secretary for	NC-174-000198/4/A	1.1/011	DAA-GRS-2013-0003-0002		DAA-GRS-2013-0003-0002 (1.1/010)
Refugee and Migration Affairs					
Special Assistant to the Secretary for	NC-174-000198/4/B	1.1/011	DAA-GRS-2013-0003-0002		yes
Refugee and Migration Affairs					
Special Assistant to the Secretary for	NC-174-000198/5	1.3/031, 1.3/041	DAA-GRS-2015-0006-0004		Superseded by N1-059-95-23/1a
Refugee and Migration Affairs			and DAA-GRS-2015-0006-		
	NO 474 000455/5	4.0/0.11	nnne		DAA ODO 0045 0000 0000 (4 0/044)
Special Assistant to the Secretary for	NC-174-000198/6	1.3/041 and 1.3/	DAA-GRS-2015-0006-0006		DAA-GRS-2015-0006-0006 (1.3/041)
Refugee and Migration Affairs			and DAA-GRS-2015-0006-		
Special Assistant to the Secretary for	NC-174-000198/7	1.1/020	DAA-GRS-2013-0003-0011		yes
Refugee and Migration Affairs					
Special Assistant to the Secretary for	NC-174-000198/8/A	1.1/011	DAA-GRS-2013-0003-0002		yes
Refugee and Migration Affairs					

Title	Schedule Number	GRS Citation	GRS Schedule	Notes	DOS Decision
Special Assistant to the Secretary for	NC-174-000198/8/B	1.1/011	DAA-GRS-2013-0003-0002		yes
Refugee and Migration Affairs					
Special Assistant to the Secretary for	NC-174-000198/8/C	1.2/020 and	DAA-GRS-2013-0008-0001		DAA CBC 2042 0002 0002
Refugee and Migration Affairs		1.1/011	and DAA-GRS-2013-0003-		DAA-GRS-2013-0003-0002
			0002		Item 011