

Request for Records Disposition Authority

Records Schedule Number **DAA-0059-2014-0001**
Schedule Status **Approved**

Agency or Establishment **Department of State**
Record Group / Scheduling Group **General Records of the Department of State**
Records Schedule applies to **Major Subdivision**
Major Subdivision **Bureau of Human Resources**
Minor Subdivision **Resource Management & Organizational Analysis**
Schedule Subject **Records of Personnel-Related Class Action Lawsuits Against the
Department of State**

Internal agency concurrences will be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0059-2014-0001

Sequence Number	
1	Records of Personnel-Related Class Action Lawsuits Against the Department of State Disposition Authority Number: DAA-0059-2014-0001-0001

Records Schedule Items

Sequence Number	
1	<p>Records of Personnel-Related Class Action Lawsuits Against the Department of State</p> <p>Disposition Authority Number DAA-0059-2014-0001-0001</p> <p>Records related to Alison Palmer's lawsuit against the Department for gender discrimination (1976-1987) and Walter Thomas's lawsuit against the Department for racial discrimination (1986-2001). Documents include Department responses to these lawsuits, implementation of court orders, action memoranda, directives pertaining to management and personnel decisions, papers on policies, statistical analyses relating to the composition and promotion within the Foreign Service, and resulting affirmative action hiring programs. Records also include court-ordered, semiannual reports on the Women's Class Action Suit (WCAS). (Schedule pertains to Lot # 2002D0270 only)</p> <p>Final Disposition Permanent</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation Records are exclusively paper.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Transfer to Inactive Storage Inactive records retired when 10 years old to Records Service Center (RSC).</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives when 25 years old.</p> <p>Additional Information</p> <p>First year of records accumulation 1976</p> <p>End year of records accumulation 2000</p> <p>What will be the date span of the initial transfer of records to the National Archives? From 1976 To 2000</p> <p>How frequently will your agency transfer these records to the National Archives? Unknown One time transfer.</p>

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	94 Cubic feet	
Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/04/2013	Return to Submitter	Tasha Thian	Agency Records Officer	A/GIS - A/GIS/IPS/RA
10/07/2013	Certify	Tasha Thian	Agency Records Officer	A/GIS - A/GIS/IPS/RA
04/15/2014	Submit for Concurrence	Sean Curry	Senior Records Analyst	National Archives and Records Administration - Agency Services
04/22/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
04/22/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
04/24/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist