

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0059-2014-0003

Status: INACTIVE
Date Approved: 08/12/2015

General Information

Agency or Establishment	Department of State
Record/Scheduling Group	0059 - General Records of the Department of State
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Bureau of Consular Affairs
Minor Subdivision	Passport Services (PPT)
Schedule Subject	Passport Master Index (1906-1959)
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 0

Number of Permanent disposition items: 2

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 2

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Outline of Records Schedule Items for DAA-0059-2014-0003

Item #	Title	Disposition
0001	Passport Master Index (1906-1959) : Selected Index Cards	Permanent
0002	Passport Master Index (1906-1959) : Silver Halide Microfilm	Permanent

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Records Schedule Items

Group Title	Passport Master Index (1906-1959)	
Group Description	Master index to passport issuance's 1906 through 1959. Contains index cards with information on passport issuance, registration, consular reports of birth, and other information. Arranged alphabetically.	
DAA-0059-2014-0003-0001	STATUS: INACTIVE - NOT FOR USE	
ITEM GENERAL INFORMATION		
Item Title	Selected Index Cards	
Item Description	This item only applies to those index cards necessary to fill the alphabetic gaps in the microfilm version of the index (see item 0002 of this schedule) created by the 117 missing rolls of microfilm identified during the appraisal. The remaining cards will continue to be scheduled by their current disposition authority N1-059-96-005, item 3/B.	
Is this item media neutral?	No	
Media limitation	Paper/analog only	
Is this item a Big Bucket?		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
N1-059-96-005 / 3/B (in part)	Yes	N1-059-96-005 / 3/B (in part)
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
DO NOT USE. NARA accessioned the records. The Transfer Request number is TR-0059-2016-0372.		
Final Disposition	Permanent	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives immediately after the schedule is approved.	
ADDITIONAL INFORMATION		

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End year of records covered by this authority	Year: 1959
Date span of the initial transfer	From: --/--/1906 To: --/--/1959
Are any of the records covered by this item subject to a FOIA exemption?	

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Signatory Information

Action	User	Date
Approve	David Ferriero	08/12/2015