

WITHDRAWN – RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0059-2014-0009

Request for Records Disposition Authority

Records Schedule Number DAA-0059-2014-0009
Schedule Status Returned Without Action

Agency or Establishment Department of State
Record Group / Scheduling Group General Records of the Department of State
Records Schedule applies to Major Subdivision
Major Subdivision Bureau of Counterterrorism
Minor Subdivision Office of Operations
Schedule Subject Records for the Office of Operations (CT/OPS)
Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	6

GAO Approval

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Outline of Records Schedule Items for DAA-0059-2014-0009

Sequence Number	
1	Preparedness Activities Records Disposition Authority Number: DAA-0059-2014-0009-0001
2	Program Executive Briefings Disposition Authority Number: DAA-0059-2014-0009-0002
3	Crisis Response Activities Disposition Authority Number: DAA-0059-2014-0009-0003
4	Unit Security Records Disposition Authority Number: DAA-0059-2014-0009-0004
5	Foreign Emergency Support Team (FEST) Disposition Authority Number: DAA-0059-2014-0009-0005
6	Technical Support Working Group (TSWG) Disposition Authority Number: DAA-0059-2014-0009-0006

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Request for Records Disposition Authority

Records Schedule: DAA-0059-2014-0009

Records Schedule Items

Sequence Number	
1	<p>Preparedness Activities Records</p> <p>Disposition Authority Number DAA-0059-2014-0009-0001</p> <p>Documentation concerning counterterrorism activities, to include, but not limited to, hostage recovery, concerns with weapons of mass destruction, interagency response coordination for international special events, and collaboration with the interagency regarding counterterrorism.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut off at the end of fiscal year.</p> <p>Retention Period Destroy 10 year(s) after cutoff.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>Program Executive Briefings</p> <p>Disposition Authority Number DAA-0059-2014-0009-0002</p> <p>Briefing materials regarding Office of Operations' special programs.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut off at the end of fiscal year.</p> <p>Retention Period Destroy when superseded.</p>

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Additional Information

GAO Approval Not Required

Crisis Response Activities

Disposition Authority Number DAA-0059-2014-0009-0003

Documentation regarding hostage recoveries, consequence management of weapons of mass destruction, and correspondence regarding terrorist activities.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Cutoff Instruction Cut off at the end of fiscal year.

Retention Period Destroy 10 year(s) after cutoff.

Additional Information

GAO Approval Not Required

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Unit Security Records

Disposition Authority Number DAA-0059-2014-0009-0004

Records regarding interagency and intragency coordination in response to a Chief of Mission requests for additional security in foreign countries.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Cutoff Instruction Cut off at the end of fiscal year.

Retention Period Destroy 10 year(s) after cutoff.

Additional Information

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GAO Approval Not Required

Foreign Emergency Support Team (FEST)

Disposition Authority Number DAA-0059-2014-0009-0005

Consists of correspondence concerning FEST requests for deployments, briefings, capabilities, assessments, crisis management recommendations, coordination efforts, intelligence, contingency operations, hostage negotiations, and specialized communications in response to terrorist incidents worldwide.

Final Disposition Permanent

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Cutoff Instruction Cut off when superseded or obsolete, or at the end of activity, as appropriate.

Transfer to the National Archives for Accessioning Transfer to the National Archives 25 year(s) after cutoff.

Additional Information

What will be the date span of the initial transfer of records to the National Archives? Unknown
Date span is unknown at this time.

How frequently will your agency transfer these records to the National Archives? Every 25 Years

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Technical Support Working Group (TSWG)

Disposition Authority Number DAA-0059-2014-0009-0006

Consists of correspondence regarding TSWG research and development activities, cooperative research and development agreements with foreign governments, and TSWG participation in interdepartmental, national, and international counterterrorism forums.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

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Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
Disposition Instruction	
Cutoff Instruction	Cut off at the end of fiscal year.
Retention Period	Destroy 10 year(s) after cutoff.
Additional Information	
GAO Approval	Not Required

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
05/06/2014	Return to Submitter	Tasha Thian	Agency Records Officer	A/GIS - A/GIS/IPS/RA
05/14/2014	Certify	Tasha Thian	Agency Records Officer	A/GIS - A/GIS/IPS/RA
07/15/2016	Return for Revision	Meredith Scheiber	Appraisal Archivist	National Archives and Records Administration - Records Management Services
11/10/2016	Return Without Action	Meredith Scheiber	Appraisal Archivist	National Archives and Records Administration - Records Management Services

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