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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0059-2014-0012**

Request for Records Disposition Authority

Records Schedule Number **DAA-0059-2014-0012**
Schedule Status **Returned Without Action**

Agency or Establishment **Department of State**
Record Group / Scheduling Group **General Records of the Department of State**
Records Schedule applies to **Major Subdivision**
Major Subdivision **Bureau of Counterterrorism**
Minor Subdivision **Office of Homeland Security**
Schedule Subject **Records of the Office of Homeland Security**
Internal agency concurrences will be provided **No**

Background Information

Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 0 | 0 | 0 | 8 |

GAO Approval

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Outline of Records Schedule Items for DAA-0059-2014-0012

| Sequence Number | |
|-----------------|--|
| 1 | International Transportation Security Records Disposition Authority Number: DAA-0059-2014-0012-0001 |
| 2 | International Counterterrorism Cybersecurity Records Disposition Authority Number: DAA-0059-2014-0012-0002 |
| 3 | International Critical Infrastructure Security and Resilience (CISR) Files Disposition Authority Number: DAA-0059-2014-0012-0003 |
| 4 | International Critical Energy Infrastructure Protection-(CEIP) Files Disposition Authority Number: DAA-0059-2014-0012-0004 |
| 5 | Domestic Counterterrorism Preparedness Policy Disposition Authority Number: DAA-0059-2014-0012-0005 |
| 6 | International Chemical, Biological, Radiological, Nuclear Explosives HSMA Records Disposition Authority Number: DAA-0059-2014-0012-0006 |
| 7 | Miscellaneous HS Records Disposition Authority Number: DAA-0059-2014-0012-0007 |
| 8 | HSMA Chronological Files Disposition Authority Number: DAA-0059-2014-0012-0008 |

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Records Schedule Items

| Sequence Number | |
|-----------------|---|
| 1 | <p>International Transportation Security Records</p> <p>Disposition Authority Number DAA-0059-2014-0012-0001</p> <p>Consists of international transportation related security policy and initiatives pertaining to various modes of transportation to include, but not limited to, aviation, maritime, surface transportation, cargo, postal and global supply chain security.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Withdrawn Status Explanation Entire schedule withdrawn; see letter to State dated 11/8/2016.</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff at end of calendar year.</p> <p>Transfer to Inactive Storage Retire to RSC 5 years after cutoff.</p> <p>Retention Period Destroy when 25 years old.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p> |
| 2 | <p>International Counterterrorism Cybersecurity Records</p> <p>Disposition Authority Number DAA-0059-2014-0012-0002</p> <p>Consists of policies and initiatives pertaining to international counterterrorism-related cybersecurity, particularly terrorists' use of the internet.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> |

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| 3 | Withdrawn Status Explanation | Entire schedule withdrawn; see letter to State dated 11/8/2016. |
| | Disposition Instruction | |
| | Cutoff Instruction | Cutoff at end of calendar year. |
| | Transfer to Inactive Storage | Retire to RSC 5 years after cutoff. |
| | Retention Period | Destroy when 25 years old. |
| | Additional Information | |
| | GAO Approval | Not Required |
| | International Critical Infrastructure Security and Resilience (CISR) Files | |
| | Disposition Authority Number | DAA-0059-2014-0012-0003 |
| | Contains records on policies and initiatives pertaining to foreign engagement, foreign dependencies, and critical information regarding CISR. | |
| | Final Disposition | Temporary |
| | Item Status | Withdrawn |
| | Is this item media neutral? | Yes |
| | Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? | No |
| | Withdrawn Status Explanation | Entire schedule withdrawn; see letter to State dated 11/8/2016. |
| Disposition Instruction | | |
| Cutoff Instruction | Cutoff at end of calendar year. | |
| Transfer to Inactive Storage | Retire to RSC 5 years after cutoff. | |
| Retention Period | Destroy when 25 years old. | |
| Additional Information | | |
| GAO Approval | Not Required | |
| 4 | International Critical Energy Infrastructure Protection-(CEIP) Files | |
| | Disposition Authority Number | DAA-0059-2014-0012-0004 |
| | Policies and initiatives relating to foreign engagement on international CIEP. | |
| | Final Disposition | Temporary |
| | Item Status | Withdrawn |
| | Is this item media neutral? | Yes |

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| 5 | Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? | No |
| | Withdrawn Status Explanation | Entire schedule withdrawn; see letter to State dated 11/8/2016. |
| | Disposition Instruction | |
| | Cutoff Instruction | Cutoff at end of calendar year. |
| | Transfer to Inactive Storage | Retire to RSC 5 years after cutoff. |
| | Retention Period | Destroy when 25 years old. |
| | Additional Information | |
| | GAO Approval | Not Required |
| | Domestic Counterterrorism Preparedness Policy | |
| | Disposition Authority Number | DAA-0059-2014-0012-0005 |
| | Documents pertaining to the Department of State's role and responsibilities in developing and promoting domestic CT preparedness policy, to include participation in CT-related domestic exercises including the U.S. National Exercise Program. | |
| | Final Disposition | Temporary |
| | Item Status | Withdrawn |
| | Is this item media neutral? | Yes |
| | Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? | No |
| Withdrawn Status Explanation | Entire schedule withdrawn; see letter to State dated 11/8/2016. | |
| Disposition Instruction | | |
| Cutoff Instruction | Cutoff at end of calendar year. | |
| Transfer to Inactive Storage | Retire to RSC 5 years after cutoff. | |
| Retention Period | Destroy when 25 years old. | |
| Additional Information | | |
| GAO Approval | Not Required | |
| International Chemical, Biological, Radiological, Nuclear Explosives HSMA Records | | |

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Disposition Authority Number DAA-0059-2014-0012-0006

Records regarding policies and initiatives related to weapons of mass destruction-terrorism (WMD-T), countering improvised explosive devices (C-IEDs), and implementation of the Global Initiative to Combat Nuclear Terrorism (GICNT).

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Withdrawn Status Explanation Entire schedule withdrawn; see letter to State dated 11/8/2016.

Disposition Instruction

Cutoff Instruction Cutoff at end of calendar year.

Transfer to Inactive Storage Retire to RSC 5 years after cutoff.

Retention Period Destroy when 25 years old.

Additional Information

GAO Approval Not Required

Miscellaneous HS Records

Disposition Authority Number DAA-0059-2014-0012-0007

Records regarding contributions to homeland security-related policy and initiatives such as watchlisting, biometrics, Information Sharing Environment (ISE), border security with Mexico and Canada, and homeland defense.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Withdrawn Status Explanation Entire schedule withdrawn; see letter to State dated 11/8/2016.

Disposition Instruction

Cutoff Instruction Cutoff at end of calendar year.

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| Transfer to Inactive Storage | Retire to RSC 5 years after cutoff. |
| Retention Period | Destroy when 25 years old. |
| Additional Information | |
| GAO Approval | Not Required |
| HSMA Chronological Files | |
| Disposition Authority Number | DAA-0059-2014-0012-0008 |
| Consists of records related to outgoing correspondence. | |
| Final Disposition | Temporary |
| Item Status | Withdrawn |
| Is this item media neutral? | Yes |
| Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? | No |
| Withdrawn Status Explanation | Entire schedule withdrawn; see letter to State dated 11/8/2016. |
| Disposition Instruction | |
| Cutoff Instruction | Cutoff at end of calendar year. |
| Transfer to Inactive Storage | Retire to RSC 5 years after cutoff. |
| Retention Period | Destroy when 25 years old. |
| Additional Information | |
| GAO Approval | Not Required |

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0059-2014-0012

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

| Date | Action | By | Title | Organization |
|------------|-----------------------|-------------|----------------------------|--|
| 05/06/2014 | Certify | Tasha Thian | Agency Records Officer | A/GIS - A/GIS/IPS/RA |
| 11/09/2016 | Return Without Action | Sean Curry | Senior Appraisal Archivist | National Archives and Records Administration - Agency Services |

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