

WITHDRAWN - RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0059-2014-0014

Request for Records Disposition Authority

Records Schedule Number DAA-0059-2014-0014
Schedule Status Returned Without Action

Agency or Establishment Department of State
Record Group / Scheduling Group General Records of the Department of State
Records Schedule applies to Major Subdivision
Major Subdivision Bureau of Counterterrorism
Minor Subdivision Office of Regional Affairs and Programs
Schedule Subject Records Regarding the Office of Regional Affairs and Programs
Internal agency concurrences will be provided No

Background Information

Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 0 | 0 | 0 | 2 |

GAO Approval

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Outline of Records Schedule Items for DAA-0059-2014-0014

| Sequence Number | |
|-----------------|--|
| 1 | Office of Regional Affairs and Programs Program Files Disposition Authority Number: DAA-0059-2014-0014-0001 |
| 2 | Office of Regional Affairs and Programs Working Files Disposition Authority Number: DAA-0059-2014-0014-0002 |

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Records Schedule Items

| Sequence Number | |
|-----------------|---|
| 1 | <p data-bbox="365 427 1105 459">Office of Regional Affairs and Programs Program Files</p> <p data-bbox="365 480 1138 512">Disposition Authority Number DAA-0059-2014-0014-0001</p> <p data-bbox="365 534 1468 895">Records relating to the program functions of the Office of Regional Affairs and Programs. These files include, but are not limited to, policy; plans and strategic plans; presidential directives and policy guidance to the Department of State regarding counterterrorism efforts or strategies on a national level; briefing materials; position papers; interagency meeting materials, including agendas, preparatory materials, talking points, summaries of conclusions, and recommendations; formal agreements with agencies and international partners; and, all substantive correspondence and other documentation related to directing and carrying out policy, program functions and responsibilities of the Office of Regional Affairs and Programs.</p> <p data-bbox="365 917 919 949">Final Disposition Permanent</p> <p data-bbox="365 970 911 1002">Item Status Withdrawn</p> <p data-bbox="365 1023 821 1055">Is this item media neutral? Yes</p> <p data-bbox="365 1076 805 1193">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="365 1225 667 1257">Disposition Instruction</p> <p data-bbox="365 1289 1500 1364">Cutoff Instruction Cut off when superseded or obsolete, or at the end of activity, as appropriate.</p> <p data-bbox="365 1385 1435 1449">Transfer to the National Archives for Accessioning Transfer to the National Archives 25 year(s) after cutoff.</p> <p data-bbox="365 1481 667 1513">Additional Information</p> <p data-bbox="365 1544 1500 1651">What will be the date span of the initial transfer of records to the National Archives? Unknown The date span of the initial transfer is unknown at this time.</p> <p data-bbox="365 1672 980 1757">How frequently will your agency transfer these records to the National Archives? Every 25 Years</p> |
| 2 | <p data-bbox="365 1853 1105 1885">Office of Regional Affairs and Programs Working Files</p> <p data-bbox="365 1906 1146 1938">Disposition Authority Number DAA-0059-2014-0014-0002</p> |

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Working files and other materials related to the activities of the Office of Regional Affairs and Programs, such as, antiterrorism assistance, countering extremism, and terrorist interdiction, excluding materials captured under the Office of Regional Affairs and Programs Program Files records disposition schedule. These files include, but are not limited to, trip reports by CT/RAP officials; host country and post notifications; interagency and private sector regional studies regarding policy implications; and working papers, policy drafts, and background materials organized by region.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Disposition Instruction

Cutoff Instruction Cut off at the end of fiscal year.

Retention Period Destroy 3 year(s) after cutoff.

Additional Information

GAO Approval Not Required

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

| Date | Action | By | Title | Organization |
|------------|-----------------------|-------------|------------------------|--|
| 05/06/2014 | Certify | Tasha Thian | Agency Records Officer | A/GIS - A/GIS/IPS/RA |
| 11/09/2016 | Return Without Action | Darryl Byrd | Appraisal Archivist | National Archives and Records Administration - Records Management Services |