

Request for Records Disposition Authority

Records Schedule Number DAA-0059-2015-0017

Schedule Status Approved

Agency or Establishment Department of State

Record Group / Scheduling Group General Records of the Department of State

Records Schedule applies to Major Subdivision

Major Subdivision Bureau of Administration, Global Information Services, Information Programs and Services

Minor Subdivision Systematic Review Program Division (A/GIS/IPS/SRP)

Schedule Subject Records pertaining to declassification review process regarding Foreign Relations of United States (FRUS) volumes.

Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0059-2015-0017

Sequence Number

1

Foreign Relations of the U.S. Declassification Review Working Files Disposition Authority Number: DAA-0059-2015-0017-0001
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Records Schedule Items

Sequence Number	
1	<p data-bbox="365 406 1521 449">Foreign Relations of the U.S. Declassification Review Working Files</p> <p data-bbox="365 459 1521 502">Disposition Authority Number DAA-0059-2015-0017-0001</p> <p data-bbox="365 512 1521 736">Documentation collected and maintained for the declassification review process that supports the preparation of the Foreign Relations of the United States (FRUS) volumes. Files include documents proposed for inclusion, annotated with declassification markings and proposed redactions. Files also include correspondence with other agencies declassification decisions. The official clearance file is maintained by the Office of the Historian.</p> <p data-bbox="365 746 1521 789">Final Disposition Temporary</p> <p data-bbox="365 800 1521 842">Item Status Active</p> <p data-bbox="365 853 1521 895">Is this item media neutral? Yes</p> <p data-bbox="365 906 1521 1034">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="365 1066 1521 1108">Disposition Instruction</p> <p data-bbox="365 1119 1521 1247">Retention Period Destroy 3 year(s) after publication of the last volume in sub-series or when no longer needed, whichever is later.</p> <p data-bbox="365 1268 1521 1310">Additional Information</p> <p data-bbox="365 1321 1521 1364">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
09/23/2015	Certify	William Fischer	Agency Records Officer	Administration - A/GIS/IPS/RA
05/04/2016	Submit for Concurrence	Lisa Clavelli	Supervisor, ACNR Appraisal Team 2	National Archives and Records Administration - Records Management Services
05/09/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/09/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/11/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist