

## Request for Records Disposition Authority

Records Schedule Number      **DAA-0059-2015-0017**  
Schedule Status                **Approved**

Agency or Establishment        **Department of State**  
Record Group / Scheduling Group **General Records of the Department of State**  
Records Schedule applies to    **Major Subdivision**  
Major Subdivision                **Bureau of Administration, Global Information Services, Information Programs and Services**  
Minor Subdivision                **Systematic Review Program Division (A/GIS/IPS/SRP)**  
Schedule Subject                 **Records pertaining to declassification review proces regarding Foreign Relations of United States (FRUS) volumes.**

Internal agency concurrences will be provided    **No**

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0059-2015-0017

Sequence Number

1

Foreign Relations of the U.S. Declassification Review Working Files  
Disposition Authority Number: DAA-0059-2015-0017-0001

## Records Schedule Items

Sequence Number	
1	<p data-bbox="370 410 1521 451"><b>Foreign Relations of the U.S. Declassification Review Working Files</b></p> <p data-bbox="370 463 1521 495">Disposition Authority Number      <b>DAA-0059-2015-0017-0001</b></p> <p data-bbox="370 517 1521 740"><b>Documentation collected and maintained for the declassification review process that supports the preparation of the Foreign Relations of the United States (FRUS) volumes. Files include documents proposed for inclusion, annotated with declassification markings and proposed redactions. Files also include correspondence with other agencies declassification decisions. The official clearance file is maintained by the Office of the Historian.</b></p> <p data-bbox="370 753 1521 789">Final Disposition                      <b>Temporary</b></p> <p data-bbox="370 806 1521 842">Item Status                              <b>Active</b></p> <p data-bbox="370 859 1521 895">Is this item media neutral?          <b>Yes</b></p> <p data-bbox="370 912 1521 1034">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>No</b></p> <p data-bbox="370 1070 1521 1106"><b>Disposition Instruction</b></p> <p data-bbox="370 1123 1521 1244">Retention Period                      <b>Destroy 3 year(s) after publication of the last volume in sub-series or when no longer needed, whichever is later.</b></p> <p data-bbox="370 1278 1521 1315"><b>Additional Information</b></p> <p data-bbox="370 1332 1521 1368">GAO Approval                          <b>Not Required</b></p>

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
09/23/2015	Certify	William Fischer	Agency Records Officer	Administration - A/GIS/IPS/RA
05/04/2016	Submit for Concurrence	Lisa Clavelli	Supervisor, ACNR Appraisal Team 2	National Archives and Records Administration - Records Management Services
05/09/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/09/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/11/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist