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| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>  |   | JOB NUMBER <i>11-59-00-2</i>  |   |
| To NATIONAL ARCHIVES & RECORDS ADMINISTRATION<br>8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  |   | Date received <i>1/27/00</i>  |   |
| 1 FROM (Agency or establishment)<br><b>DEPARTMENT OF STATE</b>  |   | NOTIFICATION TO AGENCY  |   |
| 2 MAJOR SUBDIVISION<br><b>Office of the Special Adviser on Haiti (S/SHC)</b>  |   | In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 |   |
| 3 MINOR SUBDIVISION   |   |   |   |
| 4 NAME OF PERSON WITH WHOM TO CONFER  | <i>A</i> TELEPHONE NUMBER<br><i>5</i>   | DATE<br><i>2-2-00</i>   | ARCHIVIST OF THE UNITED STATES<br><i>John W. Paul</i>                                     |
| <p><i>5</i> <b>6. AGENCY CERTIFICATION</b><br/>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.</p> <p><input type="checkbox"/> is not required      <input type="checkbox"/> is attached, or      <input type="checkbox"/> has been requested</p> |   |   |   |
| DATE<br><i>1/6/2000</i>   | SIGNATURE OF AGENCY REPRESENTATIVE<br><i>Margaret G. Peppe</i><br>MARGARET G. PEPPE   |   | TITLE<br>Division Chief, Acting<br>A/RPS/IPS/PP<br>Department of State<br>Records Officer |
| 7 ITEM NO   | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  | 9 GRS OR SUPERSEDED JOB CITATION  | 10 ACTION TAKEN (NARA USE ONLY)   |
| 1   | <p>Program Files, 1995-1996 Arranged by subject or type of records The files consist of correspondence, memorandums, telegrams, clippings, e-mail messages, statements, questions and answers, testimony, and other related documentation</p> <p>Includes, but is not limited to Lot 96D331</p> <p>PERMANENT Retire to RSC when no longer needed for immediate use for transfer to a records storage facility Transfer to the National Archives when 25 years old</p> |   |   |