

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>DO NOT WRITE IN THESE AREAS (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>N1-059-07-2</i>	DATE RECEIVED <i>10/26/06</i>
1. FROM (Agency or establishment) Department of State		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Bureau of Diplomatic Security		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Office of Mobile Security Deployments			
4. NAME OF PERSON WITH WHOM TO CONFER Tasha M. Thian	5. TELEPHONE (202) 261-8424	DATE <i>11/30/07</i>	ARCHIVIST OF THE UNITED STATES <i>Alan W. ...</i>

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;       is attached; or       has been requested.

DATE <i>10/12/2006</i>	SIGNATURE OF AGENCY REPRESENTATIVE Margaret G. Peppe <i>Margaret G. Peppe</i>	TITLE Department Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Please see attached page.		

*At 2/8/07 Copie sent to Agency, Navy, NARA*

**Office of Mobile Security Deployments  
(DS/T/MSD)**

**1. Emergency Security Support - Program File - Arrange by post**

**Description:** Records created, regardless of media, including telegrams, memorandums, deployment orders, trip reports and other documentation on Security Support Teams (SST) and Tactical Support Teams (TST) designed to enhance the security posture of overseas Posts and to provide support to domestic high threat security details.

**Disposition:** Temporary. Cut off file at end of each calendar year. Destroy 10 years after cut off date.

**DispAuthNo:** N1-59-94-43, item 95

**NOTE: The description for the above item has been revised and the retention period increased.**

**2. Mobile Training Teams Program File- Arrange by post**

**Description:** Records created, regardless of media, including telegrams, memorandums, deployment orders, trip reports and student rosters related to overseas security training provided by MSD Mobile Training Teams (MTT) and Safehaven Emergency Care (SHEC) Mobile Training Teams covering protective security training, safe haven emergency medical care training, local guard force training, counter threat driving, firearms, surveillance detection, and other related subjects.

**Disposition:** Temporary. Cut off file at end of each calendar year. Destroy 10 years after cut off date.

**DispAuthNo:** N1-59-94-43, item 96

**NOTE: The description for the above item has been revised and the retention period increased.**

**3. Mobile Security Deployments Training Records- Arrange by Student**

**Description:** Records created, regardless of media, including memorandums, emails, certificates, schedules, student rosters on MSD sustainment training provided to MSD personnel, following the MSD indoctrination training, covering firearms, driving, land navigation, explosives training, rope training, defensive tactics, and other related subjects.

**Disposition:** Temporary. Cut off file at end of each individual's tour in MSD. Destroy 5 years after cut off date.