

Request for Records Disposition Authority

(See Instructions on reverse)

To: National Archives and Records Administration (NIR)
Washington, DC 20408

1. From: (Agency or establishment)

Department of State

2. Major Subdivision

Bureau of Diplomatic Security

3. Minor Subdivision

Office of Security Infrastructure

4. Name of Person with whom to confer

Tasha M. Thian

5. Telephone (include area code)

(202) 261-8424

Leave Blank (NARA Use Only)

Job Number

NI-059-07-6

Date Received

4/3/07

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

Date

6/20/07

Archivist of the United States

WITHDRAWN

6. Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies:

is not required

is attached

has been requested

Signature of Agency Representative

Margaret J. Peppe

Title

Department Records Officer

Date (mm/dd/yyyy)

3/27/2007

7. Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
	Please see attached page.		

Office of Security Infrastructure (DS/SI)
Records Disposition Schedule

1. DS/SI Policy Files

Description: Policy files contains special reports and other documents that provide policy guidance for the program. Records includes recommendations of strategic operations planning and other policy related documents regardless of media.

Disposition: Temporary. Retain in office for five years or until superseded.

DispAuthNo: Pending