

Request for Records Disposition Authority
(See Instructions on reverse)

To: **National Archives and Records Administration (NIR)**
Washington, DC 20408

1. From: (Agency or establishment)
Department of State

2. Major Subdivision
Office of the Secretary

3. Minor Subdivision
Office of Civil Rights

4. Name of Person with whom to confer
Margaret Keapproth

5. Telephone (include area code)
202-663-2170

Leave Blank (NARA Use Only)

Job Number
NI-059-07-10

Date Received
6/29/07

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

Date
6/15/07

Archivist of the United States
Ala. Banta

6. Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies:

is not required is attached has been requested

Signature of Agency Representative
Margaret G. Peppé *Margaret G. Peppé* Title
Department Records Officer

Date (mm/dd/yyyy)
4/25/2007

7. Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
	Please see attached page.		

SA 11/9/07 copies sent to Agency

**Bureau of the Secretary of State
Office of Civil Rights (S/OCR)**

1. Photos of Notables

Description: Still pictures, labeled and unlabeled, of prominent women (cabinet members, diplomats, and private individuals).

Disposition: TEMPORARY. Destroy upon approval of schedule.

2. Audio and Video Tapes of Notables

Description: Audio and video tapes of and used in EEO presentations.

Disposition: TEMPORARY. Destroy upon approval of schedule.

3. Textual Records of Notables

Description: Miscellaneous records relating to workforce statistics, general files on EEO issues, and the women's class action lawsuit.

Disposition: TEMPORARY. Destroy upon approval of schedule.