

REQUEST FOR RECORDS DISPOSITION AUTHORITY			JOB NUMBER N1-059-11-010		
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001			Date received		
1 FROM (Agency or establishment) U S Department of State			NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10		
2 MAJOR SUBDIVISION Bureau of Consular Affairs					
3 MINOR SUBDIVISION Passport Services (PPT)					
4 NAME OF PERSON WITH WHOM TO CONFER William P Fischer		5 TELEPHONE NUMBER (202) 261-8369	DATE 2/29/12	ARCHIVIST OF THE UNITED STATES WITHDRAWN	
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,					
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested					
DATE		SIGNATURE OF AGENCY REPRESENTATIVE		TITLE	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION		9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)	
	Vital Records Files (Digital Images and Index)				

**Bureau of Consular Affairs, Passport Services (PPT)
Records Disposition Schedule**

Vital Records (Digital Images and Index)

1. Vital Records Files

Description: Digital images of Reports of Birth of American Citizens Abroad and supporting forms, documents and correspondence pertaining to each case, Certificates of Witness to Marriage, Certificates of Loss of Nationality, Oaths of Repatriation and Reports of Death

Disposition: TBD

DispAuthNo.: PENDING

2. Vital Records Files Index

Description: Electronic index to vital records files and technical documentation

Disposition: PERMANENT Transfer to NARA when 25 years old with related vital records files

DispAuthNo.: PENDING