

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

**N1-59-86-2**

TO: **GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED  
**1-03-86**

1. FROM (Agency or establishment)  
**Department of State**

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION  
**Bureau of Consular Affairs**

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION  
**Visa Office**

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

**John A. Cruce**

**647-8806**

**6-18-86** *Francis A. Burns*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
12/29/85	<i>Kathleen M. Lannon</i>	<b>Kathleen M. Lannon Chief, Records Management Staff</b>

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	a. Case files on individual aliens issued an immigrant visa.  Destroy 6 months after issuance.	NC1-59-81-1, a	
2	b. Case files on individual aliens issued a non-immigrant visa.  Destroy 1 year after issuance.	NC1-59-81-1, b	
3	(a) Cases of applicants refused or presumed ineligible on the basis of Sections 212(a)(23), (27), and (29) of the Immigration and Nationality Act  Retain until alien is 90 years of age or older, provided there has been no visa activity for the past 10 years, then destroy.	NC1-59-81-1, c1(a)	

*8 items*

115-108 *Copies sent to Agency, 6-24-86, emb*

**REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION**

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
4	<p>(b) Cases of applicants refused under Section 212(a)(33) of the Immigration and Nationality Act</p> <p>Retain until alien is 90 years of age or older, provided there has been no visa activity for the past 10 years, then destroy.</p>	<p>NC1-59-81-1, cl(b)</p>	
5	<p>(c) Cases of applicants refused or presumed ineligible on the basis of Sections 212(a)(1), (2), (3), (4), (5), (9), (10), (12), (13), (19), (22), and (31) of the Immigration and Nationality Act.</p> <p>Retain until alien is 90 years of age or older, provided there has been no visa activity for the past 10 years, then destroy</p>	<p>NC1-59-81-1, cl(c)</p>	
6	<p>(d) Cases of applicants refused or presumed ineligible under all other sections of 212(a) (Category II), and 212(e) of the Immigration and Nationality Act.</p> <p>Destroy 2 years after date of refusal.</p>	<p>NC1-59-81-1, cl(d)</p>	
7	<p>(e) Cases of applicants refused or presumed ineligible on the basis of Sections 212(a)(17) of the Immigration and nationality Act.</p> <p>Destroy 5 years after date of refusal, provided there is no indication that alien sought to return to the United States within the last 5 years.</p>	<p>NC1-59-81-1, cl(e)</p>	
8	<p>(f) Cases of applicants refusal under Section 212(g)(36)</p> <p>Destroy 1 year after date of refusal.</p>	<p>NC1-59-81-1, cl(e)</p>	