

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NI-59-87-10	DATE RECEIVED 7-15-87
1 FROM (Agency or establishment) Department of State		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Bureau of Economic and Bus. Affairs		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Executive Office (EB/EX)		4 NAME OF PERSON WITH WHOM TO CONFER Betty Bates	5 TELEPHONE EXT 647-6018
6 CERTIFICATE OF AGENCY REPRESENTATIVE		DATE 11-16-87	ARCHIVIST OF THE UNITED STATES <i>Francis A. Burk</i>

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 7/13/87	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Kathleen Lunn</i>	D TITLE Chief, Records Management
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	Bureau of Economic and Business Affairs Data Bank of Economic Officers An automated system which will be used in the assignment, transfer, detail and training of employees with economics as a primary or secondary skill code. Employees include Foreign and Civil Service employees of the Department as well as other U.S. Foreign Affairs Agencies and International Relations Officers General (IROGs). Disposition. DISPOSABLE. DESTROY information when obsolete or no longer needed for reference purposes.		

*copies to agency, NWF, NIS
11-16-87 TRT*